

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
a Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 26th February 2024 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 20/02/2024

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the meeting held on Monday 22nd January 2024 – see **Appendix A**.
4. To determine which items, if any, of the Agenda should be taken with the public excluded (see NOTE).
5. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
6. To consider, and resolve if appropriate, planning matters including planning decisions, notifications of appeals and updates:

a) Planning Applications for consideration (click on link for details)

[23/38507/FUL](#) - Variation of Condition 2 (plans) to application 20/32544/FUL - conversion of barns to two dwellings at Shutt Heath Farm, Shutt Heath Road, White Cross, Haughton, Staffordshire, ST18 9JN

b) Approvals – for information only (link is to original planning application)

[SCC/23/0172/FULL-MIN](#) for Extension to Slurry Lagoon at LANE END FARM, Lane End Farm, Shippey Lane, STAFFORD, ST18 9GY

7. Financial Report – a report will be tabled to include:

(a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify:

Key to Playing Field Gate £5.99

(b) Bank reconciliation as at 31st January 2024 – to note.

(c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
J R Landscaping	374.58	74.92	449.50
Salaries and Expenses	TBC	TBC	TBC
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£12.67	£2.53	£15.20

(d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest February 2024) £ 5.02

8. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 1. Dale Lane – Temporary Closure
 2. Playing Field – to consider, and resolve if appropriate, purchasing a combination padlock at a cost of £24.59 (exclusive of VAT)
 - b) Public Rights of Way
 - c) Dale Common – To consider, and resolve if appropriate, the tender for grazing from April 2024
9. To receive reports from Councillors on:
 - a) Park
 - b) Football Pitch
10. To receive updates on projects and action points:
 - FLIRE5-XT thermal Imaging Camera

11. Civic Amenity visits 2024

To note, and resolve if appropriate:

- (1) the 2024 Civic Amenity Risk Assessment (**Appendix B**); and
- (2) Parish Council Civic Amenity Visit Agreement (**Appendix C**).

A refuse collection vehicle will be parked at the Village Hall Car Park between 9.00 and 10.00am on 27 April and 12 October.

12. Community Bus

To consider, and resolve if appropriate, the services offered by Community Link Stafford & District, a charity based in Stafford that provide wheelchair accessible transport to people in the community who would struggle to use public transport. Community Link Stafford & District have been invited to attend the meeting to provide further information (attendance to be confirmed at time agenda was published).

13. Best Kept Village

To note that applications are now open for Best Kept Village and to consider, and resolve if appropriate, any further actions.

14. Allimore Green – Extension of lease

To consider, and resolve if appropriate, a proposed extension to the lease agreement between the Parish Council and Staffordshire Wildlife Trust for the use of Allimore Green as a nature reserve on similar terms and conditions to those detailed in the lease dated 29th January 1998 – see **Appendix D**.

15. Standards Working Group

(a) To consider, and resolve if appropriate, the Group's report on its review of all Council policies; and
(b) to consider, and resolve as appropriate, amendments proposed to the following policies:

- (1) Financial Regulations – see **Appendix E**
- (2) Standing Orders – see **Appendix F**
- (3) Complaints Procedure – see **Appendix G**
- (4) Unreasonable Complaints Policy – see **Appendix H**
- (5) Appraisal Procedure – see **Appendix I**

16. To receive any future agenda items by Monday, 18th March 2024.

17. To confirm the date and time of the next meeting as Monday, 25th March 2024 at 7.00pm.

NOTE: Exclusion of the Press and the Public - If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved:

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.