

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
a Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 23rd October 2023 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 17/10/2023

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the meeting held on Monday 25th September, 2023 – see **Appendix A**.
4. To determine which items, if any, of the Agenda should be taken with the public excluded (see NOTE).
5. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
6. To consider, and resolve if appropriate, planning matters including planning decisions, notifications of appeals and updates:
There were no planning matters at the time the agenda was prepared.
7. Financial Report – a report will be tabled to include:

(a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify:
None.

(b) Bank reconciliation as at 31st August 2023 – to note.

(c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
RoSPA Play Safety	129.50	25.90	155.40
Haughton Village Hall	25.00	0.00	25.00
Mazars LLP – External Audit	210.00	42.00	252.00
J R Landscaping	992.44	198.49	1,190.93
Salaries and Expenses	720.90	4.92	750.41
Direct Debit Payments			
<i>EE Mobile</i>	£12.67	£2.53	£15.20

(d) Income Received – to note:

Stafford Borough Council (precept – second payment) £12,000.00

Lloyds Bank (Lloyds Reserve – interest) £ 4.17

(e) Stafford Railway Building Society – to nominate and approve signatories for the Parish Council's account.

8. External Auditor's Report

To receive the report of the Parish Council's External Auditors, Mazars LLP and to consider, and resolve if appropriate, any recommendations contained in the report – see **Appendix B**.

9. To discuss highways, public rights of way and related issues including those requiring reporting:

- a) Highways including grass cutting
 1. Dale Lane – flooding (information only)
 2. Email received from J R Landscaping – see **Appendix C**.
- b) Public Rights of Way

10. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

11. To receive updates on projects and action points:

- FLIRE5-XT thermal Imaging Camera – Councillor Training
- Picnic bench – to confirm location of the 'rainbow' bench and to consider, and resolve if appropriate, a further picnic bench to be located outside the play area at an indicative cost of £506.00 (exclusive of VAT)

12. Budget 2024/25 - Suggestions

To consider, and resolve if appropriate, proposals and indicative costings for projects or works to be undertaken in 2024/25. Budget-setting will be discussed at the November meeting. A brief overview of suggestions that have been received, and indicative costs, are contained in **Appendix D**.

13. Stafford Borough Council Planning Application Validation Criteria - Consultation

To consider, and resolve if appropriate, Stafford Borough Council's Planning Application Validation Criteria consultation. This sets out the information that the Borough Council needs to assess planning applications and can be found on the Borough Council website. Comments should be submitted via the online questionnaire link by 2nd November 2023: see [Local Validation Criteria Consultation | Stafford Borough Council \(staffordbc.gov.uk\)](https://www.staffordbc.gov.uk/local-validation-criteria-consultation)

14. To receive any future agenda items by Monday, 20th November 2023.

15. To confirm the date and time of the next meeting as Monday, 27th November 2023 at 7.00pm.

16. Meeting Close.

NOTE: Exclusion of the Press and the Public

If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved:

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.