

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
a Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 25th September 2023 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 20/09/2023

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the meeting held on Monday 24th July, 2023 – see Appendix A.
4. To determine which items, if any, of the Agenda should be taken with the public excluded (see NOTE).
5. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, and Clerk.
6. To consider, and resolve if appropriate, planning matters including planning decisions, notifications of appeals and updates:

Updates

1. 22/35886/FUL: Proposed erection of one two bedroom dwelling - Land Adjacent To 1 Brazenhill Lane, Haughton, ST18 9HS ([click here for details](#))

7. Financial Report – a report will be tabled to include:

- (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify.
- (b) Bank reconciliation as at 31st August 2023 – to note.
- (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	TBC		
JR Landscaping	361.25	72.25	433.50
JRB Enterprise Ltd (dog poo bags)	314.55	62.91	377.46
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£12.67	£2.53	£15.20

(d) Income Received – to note

8. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way

9. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

10. To receive the annual RoSPA inspection report for play equipment at the Jim Jarvis Memorial Field and to consider, and resolve if appropriate, actions arising from the report – see Appendix B.

11. To receive updates on projects and action points:

- FLIRE5-XT thermal Imaging Camera Training Course and handbook
- Picnic bench – to arrange site visit to agree location
- Village tidy-ups

12. Budget 2024/25 - Proposals

To request that councillors submit costed proposals for projects or works to be undertaken in 2024/25 for inclusion on the agenda of the October meeting for initial discussion. Budget-setting will be discussed at the November meeting.

13. Stafford Borough Council Planning Application Validation Criteria - Consultation

To note that Stafford Borough Council's Planning Application Validation Criteria document is now out for consultation for 8 weeks ending 2nd November 2023. The document sets out the information that the Borough Council needs to assess planning applications and can be found on the Borough Council website. Comments should be submitted via the online questionnaire link by 2nd November 2023.

14. Defibrillators – replacement batteries

To consider, and resolve if appropriate, the purchase of replacement batteries for the Parish Council's AEDs. Prices have been obtained from three suppliers (all prices are exclusive of VAT):

Supplier A	£252.64
Supplier B	£223.00
Supplier C	£205.00

15. Remembrance - Wreath

To consider, and resolve if appropriate, obtaining a wreath from the Royal British Legion to be laid at the Cenotaph on Remembrance Sunday and an appropriate donation for the same.

16. To receive any future agenda items by Monday, 16th October 2023.

17. To confirm the date and time of the next meeting as Monday, 23rd October 2023 at 7.00pm.

18. Meeting Close.

NOTE: Exclusion of the Press and the Public

If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved:

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.