

## PUBLIC NOTICE

Parish Councillors are hereby summoned to attend  
a Meeting of Haughton Parish Council  
To be held at Haughton Village Hall on Monday 24<sup>th</sup> July 2023 at 7:00 pm

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THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 18/07/2023

Jon Brumwell, Clerk to Haughton Parish Council

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**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the meeting held on Monday 26<sup>th</sup> June, 2023 – see Appendix A.
4. To determine which items, if any, of the Agenda should be taken with the public excluded (see NOTE).
5. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, and Clerk.
6. To consider, and resolve if appropriate, planning matters including planning decisions, notifications of appeals and updates:

No notifications received.

7. Application to upgrade PF52 Haughton to a public bridleway

To note receipt by Stafford Borough Council of an application under Section 53 of the Wildlife and Countryside Act 1981 for the upgrade of PF52 Haughton to the Definitive Map of Public Rights of Way (copies of the application previously circulated via email for information). Responses to the application must be submitted by 14<sup>th</sup> August 2023.

8. Jim Jarvis Memorial Playing Field – Picnic Bench

To consider, and resolve if appropriate, the purchase of a recycled plastic picnic bench to be sited at the Jim Jarvis Memorial Playing Field utilising remaining section 106 monies – see Appendix B.

9. Financial Report – a report will be tabled to include:

(a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify.

(b) Bank reconciliation as at 30<sup>th</sup> June 2023 – to note.

(c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed in an approval list to be submitted with the report and including the below:

DESCRIPTION	NET	VAT	GROSS
Proludic (new play equipment)	£13,042.45	£2,608.49	£15,650.94
ALS Contracting (play equipment installation)	£6,125.00	£1,225.00	£7,350.00
Staffordshire CPRE	£36.00	£0.00	£36.00
Community Speed Watch	£19.88	£0.00	£19.88
TOTALS	<u>£19,328.33</u>	<u>£3,854.49</u>	<u>£23,182.82</u>

- (d) Income Received – to note

10. To discuss highways, public rights of way and related issues including those requiring reporting:

- a) Highways including grass cutting
- b) Public Rights of Way
- c) Village Tidy-Ups (August and September)

11. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

12. To receive updates on projects and action points:

- Dale Common
- New equipment at Jim Jarvis Memorial Field

13. Request to Hire Football Pitch

To consider, and resolve if appropriate, a request received from AFC Gnosall to hire the football pitch for the 2023/24 season.

14. Request for payment of maintenance grant – St Giles Churchyard

To consider, and resolve if appropriate, a request received from the Treasurer of the PCC for payment of the first part of the annual grant for maintenance of St Giles' Churchyard in the sum of £500.00, the balance of £500.00 to be paid in October as in previous years.

15. Councillor Email Addresses

To consider, and resolve if appropriate, provision of official email addresses for use for Parish Council business for Councillors S Beatty and M Cotterill.

16. To receive any future agenda items by Monday, 18<sup>th</sup> September 2023.

17. To confirm the date and time of the next meeting as Monday, 25<sup>th</sup> September 2023 at 7.00pm.

18. Meeting Close.

**NOTE: Exclusion of the Press and the Public**

If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved:

*To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*