

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
a Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 26th June 2023 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 20/06/2023

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. Co-option of Councillors – to consider co-option to fill two vacant seats on the Parish Council following normal elections. Following advertisement of the vacancies expressions of interest were received from two residents of the parish. The Council will consider the above and if appropriate Declarations of Acceptance of Office and Declarations of Disclosable Pecuniary Interest will be signed at the meeting.
3. To welcome new members to the council.
4. To receive declarations of interest from members regarding items on the agenda.
5. To confirm and approve minutes of the meeting held on Monday 22nd May, 2023 – see Appendix A.
6. To confirm and approve minutes of the extra meeting held on Wednesday 31st May 2023 – see Appendix B.
7. To determine which items, if any, of the Agenda should be taken with the public excluded (see NOTE).
8. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, and Clerk.
9. To consider, and resolve if appropriate, planning matters including planning decisions, notifications of appeals and updates:

Applications for consideration

1. 23/37450/HOU: Erection of single storey rear extension - Haughton House, Bradley Lane, Haughton, ST18 9DL ([click here for details](#))
 2. 22/35886/FUL: Proposed erection of one two bedroom dwelling - Land Adjacent To 1 Brazenhill Lane, Haughton, ST18 9HS ([click here for details](#))
10. Financial Report – a report will be tabled to include:
- (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify.
 - (b) Bank reconciliation as at 31st May 2023 – to note.
 - (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed in an approval list submitted with the report.
 - (d) Income Received – to note

Stafford Borough Council – S106 monies £20,095.00

11. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way
 - c) Grassy Lane – to consider, and resolve if appropriate, extended grass cutting to widen the effective width of the path [Highways Act 1980, sections 42 and 50]
 - d) Community Speed Watch – to consider, and resolve if appropriate, purchasing one sign for the Gnosall end of the village [Local Government and Rating Act 1997, section 31]

12. To receive reports from Councillors on:
 - a) Park
 - b) Football Pitch

13. To consider, and resolve if appropriate, a review of the Park Warden’s salary and arrangements for appraisal. A copy of the nationally agreed pay scales published by NALC is provided for information – see Appendix C. [Local Government (Miscellaneous Provisions) Act 1976, section 19]

14. To receive updates on projects and action points:
 - Dale Common
 - FLIRE5-XT thermal Imaging Camera Training Course and handbook
 - Installation of new equipment at Jim Jarvis Memorial Field

15. To consider, and resolve if appropriate, Parish Council Membership of the Council for the Protection of Rural England’s Staffordshire branch. The CPRE Staffordshire January newsletter (Appendix D) and an information leaflet for parish councils (Appendix E) are attached, for information. [Local Government (Miscellaneous Provisions) Act 1976, section 19]

16. To consider, and resolve if appropriate, Staffordshire County Council’s ‘Anti-Idling Zone’ initiative. An information leaflet published by Living Streets (The Pedestrians Association) is attached, for information – see Appendix F.

17. To receive any future agenda items by Monday, 17th July 2023.

18. To confirm the date and time of the next meeting as Monday, 24th July 2023 at 7.00pm.

19. Meeting Close.

NOTE: Exclusion of the Press and the Public

If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved:

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.