

HAUGHTON PARISH COUNCIL

Parish Clerk/Responsible Finance Officer: Vacant

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**Minutes of the Meeting of Haughton Parish Council held at Haughton Village Hall at 7:40pm on
Wednesday 10th May 2023**

Attendees:

Parish Councillors: Ian Sunley (Chair), Michael Allen (MA), Mark Burgess (MB), Peter Prokopa (VC [Vice Chair]).

Minute taker: Cllr Ian Sunley - Acting Clerk

Public Open Forum: No members of the public were in attendance.

1. To receive apologies and accept and record any reasons for absences

Cllr Stuart Taylor (ST).

2. To receive declarations of interest from members regarding items on the agenda

None declared.

3. For Councillors to complete and sign the personal and pecuniary interest forms for this new period of office.

All councillors present completed the Declaration of Acceptance of Office, The Disposable Pecuniary Interest form, the Personal Interest form and the Sensitive Interest form. They were returned to Acting Clerk who will take them down to Stafford Borough Council.

4. To elect a Chairman and Vice Chairman.

The current Chair stood down and handed over control to the Vice Chair. Cllr Sunley was proposed and seconded by councillors and was duly elected as Chair for the next 12 months. The Chair then took back control of the meeting. Cllr Prokopa was proposed and seconded by councillors and was duly elected as Vice Chair for the next 12 months.

5. To decide on the co-option of additional councillors

It was explained that Stafford Borough Council returning officer had given us until the 27th June to co-opt 2 more councillors. If we did not succeed then the Borough Council will consider holding new elections. It was proposed that the Chair and Vice Chair advertise and select 2 new councillors. This was seconded and agreed.

6. To receive a report from the outgoing Chair and Vice Chair on the recruitment of a new Clerk/RFO and decide an appointment.

The Vice Chair explained that we had had 3 candidates for the role but only one had attended interview. The potential clerk has spent 7 years as clerk to a larger Parish Council with a turnover of £350000 and was looking to downsize. He was just completing his final stage of CiICA via SLCC. He also had a knowledge of Haughton having been raised in Gnosall. Chair explained that we had

taken up the references given which were excellent. The council unanimously agreed to the appointment. Chair will raise a contract of employment with a view that the new clerk will take office before the next meeting on the 22nd May.

7. The date of the next meeting was confirmed as Monday, 22nd May, 2023.

8. Meeting Closed 8:20pm.

DRAFT