

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
Haughton Parish Council Meeting

To be held at Haughton Village Hall on Monday 27 March 2023 at 7.00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 22/03/2023

Cllr Ian Sunley Chair Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences
2. To receive declarations of interest from members regarding items on the agenda
3. To decide who will be acting clerk/RFO until the appointment of a new clerk and review progress of recruitment.
4. To confirm and approve minutes of meeting held on Monday 23rd February, 2023
5. To receive reports from Borough and County Councillors, SPCA, PCSO and Chair.
6. To consider planning matters, including planning decisions, notifications of appeals and updates:
7. To consider matters of finance including:

a) To approve expenditure below:

DESCRIPTION – February A/c's	NET	VAT	GROSS
Wages	£143.00		£143.00
Suzanne Potts	£85.26		£85.26
Get Composting	£47.99		£47.99
Cartridge People	£98.25	£19.65	£117.90
JR Landscaping	£431.25	£86.25	£517.50
SPCA	£288.62		£288.62
HMRC	£390.80		£390.80
Town & Parish Websites	£408.00		£408.00
Stafford Borough Council	£185.00	£37.00	£222.00
Knightley Alpacca	£130.00		£130.00
BRM Services	£1437.00	287.40	£1724.40
Acutest FlirE5 XT	£1424.95	284.99	1709.94
TOTALS	<u>5070.12</u>	<u>715.29</u>	<u>5785.41</u>

b) To receive financial reports including Bank Reconciliation

c) To consider moving £500 from the Playing Field Account to cover cash flow. To be returned on May Agenda.

8. To discuss highways, public rights of way issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way

9. To receive report from Councillors on:

- a) Park
- b) Football Pitch

10. To receive an Elections Update

11. To receive updates on projects and action points:

- Dale Common – Work Schedule
- FLIRE5-XT thermal Imaging Camera
- Annual Parish Assembly Speaker

12. To approve the Risk Assessment, following interim audit recommendation, before March 2023

13. To consider Parish Council Membership to CPRE, Staffordshire

14. To approve revised Quotation for Playing Field Equipment and Report on Progress.

15. To consider matters for 2023/24 budget:

- 1) Increase Wages
- 2) Increase Travelling Expenses
- 3) Increase Village Hall Hire
- 4) Increase Landscaping/Grass cutting
- 5) Consider PAYE (HMRC)
- 6) Consider Projects (Coronation)

16. To Review the Existing Landscape Contractor and consider Alternative quotations received.

17. To receive an update regarding H.M. Kings Charles III event

To make a decision on cost of printing leaflets for coronation and Parish Assembly.

18 To consider signing up for an 'Idle free Zone'

19. To receive an update from Policy Review Working Group and agree to adopt reviewed policies:

- 1. Civility & Respect
- 2. Code of Conduct
- 3. Training & Development
- 4. Accident Book
- 5. Employment & Procedures

20. To receive any future agenda items by Monday, 17th April, 2023

21. To confirm the date of the next meeting as Monday, 24th April, 2023 after the Annual Parish Assembly

22. Meeting Close