

# Haughton Parish Council

## Annual Internal Audit Report 2021/22

This document is a supplement to page 3 of 6 of the Annual Governance and Accountability Return ("AGAR") 2021/22 Form 2 and is intended to be read and published with that document. Copies of this document must be displayed with the AGAR and forwarded to the External Auditor.

### Internal Control Objectives

Internal Control Objectives (as per page 3 of the accompanying AGAR). Headings in *italics* are a direct copy of the objectives in the AGAR

- A. *Appropriate accounting records have been properly kept throughout the financial year.*  
n/a
- B. *This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.*  
n/a
- C. *The authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.*  
n/a
- D. *The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored and reserves were appropriate.*  
n/a
- E. *Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.*  
n/a
- F. *Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT properly accounted for.*  
n/a
- G. *Salaries to employees and allowances to members were paid in accordance with the authorities approvals, and PAYE and NI requirements were properly applied.*  
n/a
- H. *Asset and investments registers were complete and accurate and properly maintained.*  
n/a
- I. *Periodic bank account reconciliations were properly carried out during the year.*  
n/a