

## **CLERK'S BRIEFING NOTES – February 2022 (22/02/22)**

### **Prepared by S.Potts (Clerk and RFO).**

Bike Racks – the final two bike racks have been fitted. The original racks had to be swapped for the type that can be fitted into concrete, HPC is in receipt of a payment of £8.31 which is a refund and represents the difference in cost between the two types of racks after allowing for the additional postage costs.

Annual Parish Assembly 25<sup>th</sup> April – a speaker has been secured. Diane Hewgill, Climate Change Officer from Staffordshire County Council will talk about the following:

*A 2018 report produced by The United Nations Intergovernmental Panel on Climate Change found that to limit global warming to 1.5 °C above pre-industrial levels, nations need to achieve net zero carbon emissions by around 2050. Staffordshire County Council declared a Climate change emergency in 2019 and with this made a firm commitment to achieve net zero carbon emissions for the organisation by 2050. The Council has put plans in place and is working hard to deliver projects to reduce emissions and monitors its carbon emissions each year. We also recognise that all of Staffordshire's emissions are important and although the Councils emissions is around 2% of Staffordshire's emissions we are also taking steps to work with others to reduce Staffordshire's footprint. The talk will highlight the plans Staffordshire County Council has in place, some of our achievements to date and what we can all do to make a difference.*

### Clerk's training update – CiLCA.

Ascentis, the awarding body requires CiLCA to take about 200 hours so that the qualification can carry 20 credits. Credits and hours include training, research, writing and time at work. It is suggested that 70% of CiLCA hours (140 hours) will comprise of day to day work already undertaken by Clerk with the remaining 30% (60 hours) to be made up of research, writing, training and group support. Having started CiLCA in September, 32 hours of the additional 60 hours have been paid by Haughton Parish Council at a cost of £379.32 (September – February). There remains a further 28 hours to be paid at a cost of approximately £310. Hours claimed for CiLCA are identified each month on the Analysis of Wages and Expenses sheet each month. Thus far two of the five modules have been completed and passed and nine of the thirty learning outcomes have been completed.

Dale Common – the annual advertisement for the tender for grazing has been issued, deadline for applications is 18<sup>th</sup> March 2022.

Policy documents – the documents approved at the January council meeting can now be viewed on the Haughton Parish Council website.

### A518

A report was received from a member of the public concerning a loose branch overhanging the main A518, Clerk reported the matter to Highways via the SCC portal.

### Brazenhill Lane

A new road name sign has been installed on the corner of Brazenhill Lane by Stafford Borough Council, this was reported as being damaged by Clerk over the Christmas period.

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