PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Parish Council Meeting

To be held at Haughton Village Hall on Monday, 28th June 2021 at 7.00 pm.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council should decide should be treated as confidential.

Issued 22/6/2021 *Suzanne Potts* **(Clerk/RFO)**

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To receive and confirm the minutes of the meetings held on Monday, 24th May 2021.
4. To receive reports from Borough, County Councillors and PCSO.
5. To consider planning matters, including planning decisions, notifications of appeals.
6. To consider matters of finance including:

   a). To approve expenditure:

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	724.06	1.29	725.35
Town & Parish websites – email upgrade	40.00		40.00
SPCA – training courses	175.00		175.00
Stuart Taylor – purchase of trees	131.95		131.95
Toplis Associates Ltd – Internal Audit	132.00	26.40	158.40
JWH – Grass cutting and strimming	894.00		894.00
Haughton Parish Church - Grant	500.00		500.00
Barriers Direct – Cycle racks	942.14	188.43	1130.57
HMRC - PAYE	445.00		445.00

b). To receive financial reports.

7. Audit

To receive Page 3 of the Annual Governance and Accountability Return from the Internal Auditor.

a). To consider Annual Governance Statement - Section 1 2020/2021.

b). To consider Annual Statement – Section 2 2020/2021.

8. To discuss Highways, footpath issues including those requiring reporting.

a) Highways

b) Footpaths

9. To receive report from Councillors/Clerk on:

a) Park.

b) Football Pitch.

10. To appoint members to existing Committees:

Playing field – (not recorded at previous meeting).

11. To consider Clerk's request to join Society of Local Council Clerks.

12. To consider the opening of the Telephone Box Book Exchange.

13. To receive results of Haughton's village survey.

14. To discuss possible topics for Annual Parish Meeting, Monday 27th September.

15. To discuss village defibrillator training and parishioner's knowledge of where the defibrillators are and how to access them.

16. To confirm the date and time of the next meeting.

17. Meeting close.

RECORDING OF PARISH COUNCIL MEETINGS.

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.