

**PUBLIC NOTICE**

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held via an electronic link on Wednesday, 9<sup>th</sup> December, 2020.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 02/12/2020**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**PLEASE NOTE THAT MEMBERS OF THE PUBLIC WHO WISH TO PRESENT ANY ISSUES IN THE OPENING SESSION OF THE PARISH COUNCIL MEETING OR WHO MAY JUST WISH TO BE IN ATTENDANCE AT THE MEETING WILL NEED TO EMAIL [Clerk@haughtonpc-staffs.org.uk](mailto:Clerk@haughtonpc-staffs.org.uk) SO THAT CLERK CAN ADD YOU INTO THIS MEETING WHICH WILL BE HELD VIA ZOOM.**

**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of interest in the following agenda.
3. To receive and confirm the minutes of the meetings held on Monday, 26<sup>th</sup> October, 2020.
4. To receive any reports from Borough, County Councillors and PCSO.
5. To consider matters of finance including
  - a). Accounts for approval

| DESCRIPTION           | NET    | VAT   | GROSS  |
|-----------------------|--------|-------|--------|
| Salaries and Expenses | 663.97 | 0.25  | 664.22 |
| JWH                   | 602.00 |       | 602.00 |
| SPCA                  | 25.00  |       | 25.00  |
| Royal British Legion  | 50.00  |       | 50.00  |
| HAGS                  | 25.00  | 5.00  | 30.00  |
| Parish Online.        | 80.00  | 16.00 | 96.00  |

- b). To receive financial statements.
6. To discuss Highways, footpath issues including those requiring reporting.
- a) Highways
  - b) Footpaths.
7. To receive report from Councillors/Clerk on:
- a) Park.
    - i. To receive quotes for fencing part of the perimeter of the park.
  - b) Football Pitch.
8. To discuss 2021/2022 Budget and projects/spends required.
9. To devolve powers to the Clerk until the next Parish Council Meeting and to confirm the scope of those powers.

**To exclude members of the press and public from item 10 below, whilst confidential information is discussed.**

- 10 To consider the review of Clerk.
- 11 . To confirm the date of the next meeting on Monday, 27<sup>th</sup> January, 2021 at 7.00 p.m.  
Venue to be decided at a later date.
12. Meeting Close.

#### **RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.