

**PUBLIC NOTICE**

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Extraordinary Meeting**

**To be held via Zoom on Monday, 8<sup>th</sup> June, 2020 at 7.00 p.m.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT.**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 02/06/2020**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**PLEASE NOTE THAT ANYONE WISHING TO BE IN ATTENDANCE AT THE MEETING WILL NEED TO EMAIL [Clerk@haughtonpc-stafs.org.uk](mailto:Clerk@haughtonpc-stafs.org.uk) SO THAT CLERK CAN ADD YOU INTO THIS MEETING WHICH WILL BE HELD VIA ZOOM.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of Interest in the following agenda.
3. Audit.
  - a). To consider Annual Governance Statement Section 1 2019/2020.
  - b). To consider Annual Statements – Section 2 2019/2020.
  - c). To agree the timing for the 30 day time scale for inspection of the accounts by the public.

**RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref “The Openness of Local Government Bodies Regulations 2014”).

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.