

# HAUGHTON PARISH COUNCIL

Clerk: Mrs. Susan Atkins

[www.haughtonpc-staffs.org.uk](http://www.haughtonpc-staffs.org.uk)

Email: [clerk@haughtonpc-staffs.org.uk](mailto:clerk@haughtonpc-staffs.org.uk)

## MINUTES

**Minutes of the meeting held on Thursday, 30<sup>th</sup> April, 2020 at 7.00 p.m. via Zoom.**

Attendees: Chairman Cllr. M. Allen. Cllr. G. Anslow. Cllr. A. Hopper. Cllr. P. Prokopa

Cllr. I. Sunley. Cllr. S. Taylor. Cllr. D. Warbrick. Clerk S. Atkins.

Public: No members of the public were present.

Public Open Forum.

No issues were raised.

1. To receive apologies and accept and record any reasons for absences.  
Apologies were received from Borough Councillor R. Sutherland.
2. To receive any Declarations of interest in the following agenda.  
Cllr. G. Anslow declared an interest in item 8 on the agenda.  
Cllr. D. Warbrick declared an interest in item 9 on the agenda.  
Cllrs. M. Allen, D. Warbrick, I Sunley and S. Taylor declared an interest in item 10 on the agenda.
3. To receive and confirm the minutes of the meeting held on Monday, 23<sup>rd</sup> March 2020.  
Resolved that the minutes be accepted as a true record with the amendment to read in the title that it was a Parish Council Meeting and not an Extraordinary Council Meeting.
4. To receive any reports from Borough, County Councillors and PCSO.  
None received.
5. To consider planning matters, including planning decisions, notifications of appeals.  
Planning Application Reference 20/32222/FUL – Land West of Stallbrook Hall, Crossing Lane, Derrington. The proposed development is described as Polyhouses and ground source heat recovery for the production of soft fruit on a permanent basis.  
Resolved to comment that there was concern that the Polyhouses were permanent and that these should be time limited with a review period.

6. To consider matters of finance including

a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	640.49		640.49
Village Hall – Parish Council Meeting	23.00		23.00
Town & Parish Council Websites	180.00		180.00

Resolved to approve these payments.

b). To receive financial statements.

Resolved that financial statements for the month be accepted.

7. To consider whether to maintain Clerk on delegated duties.

Resolved to maintain Clerk on delegated duties for a further three months. Clerk to consult with Chair, Vice-Chair or any other Councillor chosen by the clerk on relevant issues.

8. To consider actions that may need to be taken to ensure that the Village Hall can function after the Corona Virus pandemic.

Resolved to approve, in principle, that the Parish Council has an obligation to the Village Hall and to assess its needs as and when they arise.

9. To consider a donation to be made payable to Haughton Charity.

Resolved to make a "one off" donation of £1,000 to Haughton Charity to meet the needs of any parishioners who may be in difficulties because of Covid 19.

10. To consider whether the Parish Council would continue to use the Council's insurance to cover volunteers engaged on litter picking and planting only, providing all the regulations set in place over previous years is continued and with oversight by the Clerk.

Resolved that the Parish Council would continue to use the Council's insurance to cover volunteers engaged on litter picking and planting only, providing all the regulations set in place over previous years is continued.

Resolved that this facility should be advertised to parishioners generally via website and notice board to make everyone in Haughton aware of this facility.

11. To consider a semi-permanent Contractor to take on small items of work for the Parish Council.

Resolved to put together a schedule of work divided between regular and ad-hoc work to find the best approach to deal with this requirement.

Cllr. A. Hopper to collate the list from Parish Councillors views about an annual programme of work.

13. To confirm the date of the next meeting on Wednesday, 27<sup>th</sup> May, 2020 at 7.00 p.m.  
Venue to be decided at a later date.

The scheduled next meeting is due on Wednesday, 27<sup>th</sup> May, 2020 at 7.00 p.m.  
However, this will be held in abeyance, dependent on government guidelines for meetings.

14. Meeting Close.

Meeting closed at 8.30 p.m.

2020/14