

**PUBLIC NOTICE**

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held via an electronic link on Thursday, 30th April, 2020 at 7.00 p.m.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 20/04//2020**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**PLEASE NOTE THAT MEMBERS OF THE PUBLIC WHO WISH TO PRESENT ANY ISSUES IN THE OPENING SESSION OF THE PARISH COUNCIL MEETING OR WHO MAY JUST WISH TO BE IN ATTENDANCE AT THE MEETING WILL NEED TO EMAIL [Clerk@haughtonpc-staffs.org.uk](mailto:Clerk@haughtonpc-staffs.org.uk) SO THAT CLERK CAN ADD YOU INTO THIS MEETING WHICH WILL BE HELD VIA ZOOM.**

**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of interest in the following agenda.
3. To receive and confirm the minutes of the meeting held on Monday, 23<sup>rd</sup> March 2020.
4. To receive any reports from Borough, County Councillors and PCSO.
5. To consider planning matters, including planning decisions, notifications of appeals. Planning Application Reference 20/32222/FUL – Land West of Stallbrook Hall, Crossing Lane, Derrington. The proposed development is described as Polyhouses and ground source heat recovery for the production of soft fruit on a permanent basis.
6. To consider matters of finance including
  - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	640.49		640.49
Village Hall – Parish Council Meeting	23.00		23.00
Town & Parish Council Websites	180.00		180.00

To receive financial statements.

7. To consider whether to maintain Clerk on delegated duties.
8. To consider actions that may need to be taken to ensure that the Village Hall can function after the Corona Virus pandemic.
9. To consider a donation to be made payable to Haughton Charity.
10. To consider whether the Parish Council would continue to use the Council's insurance to cover volunteers engaged on litter picking and planting only, providing all the regulations set in place over previous years is continued. With oversight by the Clerk.
11. To consider a semi-permanent Contractor to take on small items of work for the Parish Council.
12. To confirm the date of the next meeting on Monday, 25<sup>th</sup> May, 2020 at 7.00 p.m. Venue to be decided at a later date.
13. Meeting Close.

#### **RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.