

HAUGHTON PARISH COUNCIL

Clerk: Mrs. Susan Atkins.

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MINUTES.

Minutes of the meeting held on Monday, 22nd July, 2019 at 7.00 p.m. at Haughton Village Hall.

Attendees: Chairman Cllr. M. Allen. Cllr. G. Anslow. Cllr. P. Prokopa
Cllr. I. Sunley. Cllr. S. Taylor. Cllr. D. Warbrick. Clerk S. Atkins.

Public: No members of the public were present.

Public Open Forum

No issues were raised.

Chairman M. Allen apologised to the Parish Council as a whole and to Vice Chairman D. Warbrick and Cllr. I. Sunley in particular for below standard chairmanship of the previous meeting.

Apologies were accepted.

1. To receive apologies and accept and record any reasons for absences.
Cllr. A. Hopper sent her apologies.
2. To receive any Declarations of interest in the following agenda.
Cllr. A. Hopper had declared an interest in item 5.
3. To receive and confirm the minutes of the meeting held on 24th July, 2019.
Resolved that the minutes be accepted as a true record.
4. To receive any reports from Borough, County Councillors and PCSO.
None received.
5. To consider planning matters, including planning decisions, notifications of appeals.
Planning Application Reference 19/30836/HOU – Rowan House, Watery Lane, Haughton.
Resolved that there was no objection to the above planning application.
Cllr. A. Hopper was not present for this item.
6. To consider matters of finance including
 - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses.	547.56		547.56
Village Hall	23.00		23.00
JWH – Pitch and Park	240.00		240.00
JWH - Haughton	694.00		694.00
Haughton PCC	500.00		500.00
SPCA	35.00		35.00

Resolved to approve these payments.

- b). To receive financial statements.

Clerk reported that there will have to be a transfer of some monies between SRBS and Lloyds Bank to cover payments to be made in September, 2019.

7. To receive the Clerk's report.

Reported that Clerk will be on holiday from 9th to 16th September, 2019.

Clerk reported that the Civic Amenity van will be on Haughton Village car park on Saturday, 28th September, 2019 between 9.00 and 10.00 a.m.

8. To discuss Highways, footpath issues including those requiring reporting.

- a). Highways

Reported that the Community Highway Engagement Officer had found that there were no defects on the A518 on the last inspection.

Further information was requested on the flooding in Station Road and the potholes between Doxey and White Cross.

Clerk to investigate and report back to Staffordshire County Council.

Resolved to enquire as to the minimum criteria for the repair of potholes from Staffordshire County Council.

Reported that dog fouling was in evidence at the top of Station Road. Enforcement Officer to be informed.

Reported that there was an illegal sign at the top of Station Road and Newport Road. Clerk to inform contractor that this should be removed and if not report to appropriate authorities.

- b). Footpaths.

Reported that repair/replacement of broken footpath signs would not be forthcoming in the foreseeable future. The Parish Council were advised that they may wish to apply for a Community Paths Initiative Grant which would cover half the cost of any expenditure if granted.

Resolved to consider this in more detail at the next Parish Council Meeting.

9. To receive report from Councillors on:

- a). Park

Reported that a discarded barbeque was found on the field together with several cans of unopened lager.

It was reported that when SRFC inspected the pitch three pieces of dog faeces were found. Resolved to report this to the Enforcement Officer.

Reported that on inspection every gate on the park had been left open despite each gate having a "Please Shut the Gate" sign.

- i. To consider the cladding of posts closest to the rotating dish on the park.

Resolved to order 3 green custom made pieces of cladding for three posts closest to the rotating dish on the park at a cost of £294 including VAT and delivery.

- ii. To consider whether to incur the additional charge of £42 plus VAT for a meeting with the ROSPA representative to discuss safety on the park.
Resolved not to arrange a meeting with the ROSPA representative to discuss safety on the park, but to await their report and recommendations.

- b). Football Pitch
 - i. To consider the rental of the football pitch
Resolved to let the football pitch to Stafford Rangers Juniors F.C. for the 2019/2020 season at a rent of £500.

- 10. To receive reports from Councillors on
 - a. Allimore Green
Reported that 11 people attended the walk on the Common on 9th July, 2019. Staffordshire Wildlife Trust confirmed that they would be willing to put on more guided tours of the site but that the best time to view the site would be in June
Clerk to confirm the terms of the lease for Staffordshire Wildlife Trust for the next meeting.

- 11. To consider the new lease for the rental of the photocopier.
Resolved to not enter into a new lease for the rental of a photocopier and not to renew an existing lease on the present photocopier when this expires.

- 12. To consider the purchase of 4 sets of defibrillator pads at a provisional cost of £119.82.
Resolved to purchase 4 sets of defibrillator pads at a cost of £146.95.

- 13. To consider the inclusion of the grass strip on the road side of the pavement opposite the Village Hall in the Parish Council's grass cutting contract.
Clerk confirmed that the grass strip in question was already in the existing grass cutting contract
Clerk to confirm with contractor that this will now be cut.

- 14. To consider the purchase and installation of signs to notify the position of defibrillators in Haughton.
Resolved to gain a further quote for the installation of signs to notify the position of defibrillators in Haughton.

- 15. To consider the quote for the installation of a lock in the telephone box.
Resolved to accept the quote of £145 to install a mortice lock in the telephone box.
Clerk to arrange quotes for rubbing down, undercoating and repainting the telephone box for the next meeting.

- 16. To consider a response to Staffordshire County Council's draft revised Statement of Community Involvement.
Consultation questions were discussed and Clerk was given answers to respond on the draft revised Statement of Community Involvement.

17. To consider a response to a Consultation on the Draft Stafford Borough Economic Growth Strategy.
Clerk to e-mail questions to Parish Councillors for their comments and Clerk to collate these comments and give a formal response on behalf of the Parish Council.
18. To consider S106 monies.
Clerk reported that a reply had been received from Cllr. R. Sutherland to the effect that the transfer of the park land to the Parish Council in lieu of a portion of these monies did not fulfil the brief of the S106 monies.
Resolved to forward this item to the September meeting.
19. To authorise a general dispensation be granted to all serving members of Haughton Parish Council under section 33 of the Localism Act 2011, for the setting of the Annual Precept and the dispensation to be in operation until May, 2023.
This dispensation was duly authorised.
20. To authorise a specific dispensation be granted to Cllr. G. Anslow under section 33 of the Localism Act 2011 in connection with Haughton Village Hall.
This dispensation was duly authorised.
21. To devolve powers to the Clerk until the next Parish Council Meeting and to confirm the scope of those powers.
It was agreed that powers would be deferred to the Clerk and the scope would be to ensure the Council can run in the absence of the monthly meeting.

To exclude members of the press and public from item 22 below, whilst confidential information is discussed.

22. To seek Council's approval to convene Personnel Committee to review Park Warden.
Resolved to convene Personnel Committee and Cllr. S. Taylor to review Park Warden.
23. To receive Chairman's Announcements.
Nothing to report.
24. Correspondence
Correspondence received from Smart Alert.
Resolved to forward this to the Neighbourhood Watch committee.
25. To receive any future agenda items.
None received.
26. To confirm the date of the next meeting on Monday, 23rd September, at 7.00 p.m. at Haughton Village Hall.
27. Meeting Close.
Meeting closed at 9.25 p.m.