

HAUGHTON PARISH COUNCIL

CLERK: Mrs. S. Atkins.

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MINUTES

Minutes of the meeting held on Wednesday, 24th April, 2019 at 8.00 p.m. at Haughton Village Hall.

Attendees: Chairman Cllr. M. Allen. Cllr. G. Anslow. Cllr. T. Grattage. Cllr. I Sunley. Cllr. S. Taylor. Cllr. D. Warbrick. Clerk: Susan Atkins.

Public: No members of the public were present.

1. To receive apologies and accept and record any reasons for absences.
Cllr. I. Forrester sent his apologies.
2. To receive any Declarations of interest in the following agenda.
None declared.
3. To receive and confirm the minutes of the meetings held on 25th March, 2019.
Resolved that with the addition to item 18 to read "while review is in process" the minutes be accepted as a true record.
4. To receive any reports from Borough, County Councillors and PCSO.
None received.
5. To consider planning matters, including planning decisions, notifications of appeals.
Planning Application Ref 19/30248/HOU – Shippey Farm, Shippey Lane, Haughton.
Resolved that there was no objection to the above planning application.
6. To discuss Highways, footpaths issues including those requiring reporting
 - a). Highways
Reported that the 30mph sign on entry to Haughton was not operational.
Resolved to report this to the Highways Department for their attention.

Reported that on 28th May, 2019 there will be a road closure between Brazenhill Lane and Mayo Farm in Haughton. A diversion will be put in place and the works are due to be completed by 30th May, 2019.
 - i. To consider areas of highway improvements to be put to Cllr. M. Winnington for his consideration.
Resolved to report the following areas for improvement:-

A518 needs resurfacing between the shops and the 30mph limit to Stafford and Bradley.

Flooding in Station Road which has been subject to a temporary repair and needs a permanent solution..

Road between Doxey and White Cross has a serious pothole problem which could be an area of concern for cyclists and motor bikes and in addition part of the road has eroded.

b). Footpaths

Reported that Grassy Lane has now been cleaned by the grid and water is flowing through.

Reported that the footpath signpost on the A518 had been reported as being insecure. It was noted that a council wastebin was attached to the footpath signpost and the Footpaths Department have contacted Streetscene to remove this bin and to make good the fingerpost.

7. To consider matters of finance including

a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses.	£572.37	£6.21	578.58
Petty Cash Top-Up	£16.32	£1.00	£17.32
Haughton Village Hall - Meeting	£23.00		£23.00
Haughton Village Hall - Electricity	£128.91		£128.91
JWH – Football Pitch 11 th and 25 th March	£250.00		£250.00
JWH – 26 th March – Village Grass Cutting	£267.00		£267.00

Transfer of £1,500 to Stafford Railway Building Society for upgrading of matting on park.

Transfer of £2,000 to Stafford Railway Building Society to be placed in General Reserves.

Resolved to approve these payments and transfers.

It was also noted that part of the grass verge on the A518 needed strimming where the grass falls away to the pavement.

Resolved that Clerk would pass on this comment to our contractor.

BKV ACCOUNT

The Community Foundation for Staffordshire.	£30.04		£30.04
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On instructions of the auditor the above payment from the BKV Account is to be held in abeyance.

- b). To receive financial statements.

To be held in abeyance.

8. Audit.

- a). To consider Annual Governance Statement Section 1 2018/2019.
b). To consider Annual Statements – Section 2 2018/2019.
c). To agree the timing for the 30 day time scale for inspection of the accounts by the public.

On instructions of the auditor the above item 8 a,b and c are to be removed from the Agenda.

9. To receive the Clerk's report.

The Clerk distributed notes covering
Date of Audit.
Election information.
Parish Meeting
Renewal of photocopier contract.

10. To receive report from Councillors on:

- a). Park
Warden reported that canes protecting new hedge planting had been removed.
Resolved not to replace the canes.

Reported that warning signs had been placed around tree roots warning of a trip hazard.

To consider quote from Sovereign for the safety matting for the park.
Resolved to accept the quote from Sovereign for the upgrading of the safety matting on the park.

Clerk to confirm that the Parish Council will be informed of any change to the existing quote following a full technical site survey prior to any work being carried out.

- b). Football Pitch
Reported that users of the football pitch were very pleased with the quality of the playing surface and happy with the marking of the pitch itself.
11. To receive reports from Councillors on
- a). Dale Common/Allimore Green.
Nothing to report.
Resolved that Clerk would access knowledge and contacts re the above from Cllr. Forrester before 7th May, 2019.
 - b). Village Hall
Haughton Village Hall expressed their surprise that the Parish Council could not give a reply as to the reason for the grant of £500 not being given this year. However, they will be applying to the council for this donation shortly.
Parish Council confirmed the letter had been received and contents noted.
Village Hall reported that the side overflow car park would be retarmacked on Monday, 29th and Tuesday, 30th April. This would clash with the Parish Assembly but it was felt that there would still be sufficient parking for visitors.

An invitation has been given to Parish Councillors to attend the AGM of the Village Hall on Monday, 13th May, 2019 at 7.30pm in the Village Hall,
 - c). Best Kept Village.
 - i. To review the reconciliation between BKV Account and Haughton Parish Council Account.
 - ii. To consider BKV budget for 2019.
 - iii To consider a Debit Card for Clerk on BKV Account.
 At the request of the auditor item 11c, i,ii and iii has been removed from the Agenda.
12. To consider the outcome of the nomination process and council's actions to be undertaken as a result.
Resolved to hold a Fore-shortened Annual Meeting on Wednesday, 15th May, 2019 at 8.00 in Haughton Village Hall to give the Clerk instruction to commence a co-option procedure for the two remaining unfilled places on the Parish Council.
13. To consider the purchase and installation of signs to notify the position of defibrillators in Haughton.
Resolved that enquiries would be made from Clerk at Gnosall Parish Council as to where their signs were obtained from and at what cost.
14. To review the role of the Enforcement Officer regarding the recent investigation into dog fouling in the park and in the Haughton area around St. Giles Academy, Brazenhill Lane and St. Giles Close.
Reported that the Enforcement Officer had not been able to find anyone allowing their dogs to foul public areas.

15. To consider the purchase of copies of Walk 1 and Walk 2 around Haughton to be copied at a Cost of £150 per thousand with a thousand to be printed of walk 1 and a thousand of walk 2 making a total of £300
Resolved that information would be sought from Gnosall Clerk as to availability of funding for these leaflets.
16. To receive Chairman's Announcements.
The Chairman thanked both Cllr. Tim Grattage and Cllr. I. Forrester for their service and contribution over the years to the Parish Council.
17. Correspondence
Correspondence was received from
SSFA
Inland Revenue
Parishioner regarding Green Space.
18. To receive any future agenda items.
Clerk to enquire as to procedures involved for obtaining a preservation order on the four oak trees on the A518.
19. To confirm the date of the next meeting on Wednesday ,15th May at 8.00 p.m. at Haughton Village Hall.
20. Meeting Close.
Meeting Closed at 9.50 pm