

## PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall on Friday, 31<sup>st</sup> May, 2019 at 7.00 p.m.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 17/04/2019**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.**

1. To elect a Vice-Chairman.
2. To complete Disclosable Pecuniary Interest Forms
3. To receive apologies and accept and record any reasons for absences.
4. To elect representatives to other bodies.
5. To appoint Members to existing Committees.
6. To receive any Declarations of interest in the following agenda
7. To receive and confirm the minutes of the meetings held on 24<sup>th</sup> April, 1<sup>st</sup> and 15<sup>th</sup> May, 2019.
8. To receive any reports from Borough, County Councillors and PCSO.
9. To consider planning matters, including planning decisions, notifications of appeals.
10. To discuss Highways, footpaths issues including those requiring reporting
  - a). Highways
  - b). Footpaths
11. To consider matters of finance including
  - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses.	666.41		666.41
CCC Finance - Sovereign	6543.91	1308.77	7852.69
Auditor's Remuneration.	190.20	38.04	228.24
Came	848.63		848.63

Ricoh	252.85	50.57	303.42
JWH	774.00		774.00
Stafford Borough Council	163.33	32.67	196.00

Transfer of £6.000 from Stafford Railway Building Society to Lloyds Current account to cover cost of refurbishment of play matting.
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- b). To receive financial statements.
12. Audit.
- a). To consider Annual Governance Statement Section 1 2018/2019.
  - b). To consider Annual Statements – Section 2 2018/2019.
  - c). To agree the timing for the 30 day time scale for inspection of the accounts by the public.
13. To receive the Clerk's report.
14. To receive report from Councillors on:
- a). Park
  - b). Football Pitch
15. To receive reports from Councillors on
- b). Village Hall
16. To consider the outcome of the nomination process and council's actions to be undertaken as a result.
17. To consider the purchase and installation of signs to notify the position of defibrillators in Haughton.
18. To consider the removal of BKV Assets from Haughton Parish Council Asset Register and the handover of said items to the BKV Committee.
19. To consider the removal, refurbishment and relocation of the iron planter in Royds Close.
20. To consider the purchase of copies of Walk 1 and Walk 2 around Haughton to be copied at a cost of £150 per thousand with a thousand to be printed of walk 1 and a thousand of walk 2 making a total of £300
21. To receive Chairman's Announcements.
22. Correspondence
23. To receive any future agenda items.

24. To confirm the date of the next meeting on Monday, 24<sup>th</sup> June at 7.00 p.m. at Houghton Village Hall.
25. Meeting Close.

**RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref “The Openness of Local Government Bodies Regulations 2014”).

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.