

HAUGHTON PARISH COUNCIL

CLERK: Mrs. S. Atkins.

www.haughtonpc-staffs.org.uk

Email: clerk@haughtonpc-staffs.or.uk.

MINUTES

Minutes of the meeting held on Monday, 28th January, 2019 at 7.00 p.m. at Haughton Village Hall.

Attendees: Chairman Cllr. M. Allen. Cllr. G. Anslow. Cllr. T. Grattage.
Cllr. I Forrester. Cllr. I Sunley. Cllrs. S. Taylor.
Cllr. D. Warbrick. Clerk: Susan Atkins.

Public: One.

Public Open Forum.

Issues Raised.

A member of Haughton Charity gave a brief history of the Charity and its constitution and answered questions from members of the Parish Council. The Charity is currently seeking to gain donations to enable it to assist people in need in the Parish. The representative of Haughton Charity was invited to apply to the Council for the consideration of a donation.

Concerns were also raised regarding the Christmas festival of "The Lights". These included the problems of parking, lack of toilet facilities and litter. Clerk to arrange a venue, time and date for a village meeting for parishioners to put their views on how these problems could be resolved while appreciating the benefits to charity of this event.

1. To receive apologies and accept and record any reasons for absences.
None required.
2. To receive any Declarations of interest in the following agenda.
None declared.
3. To receive and confirm the minutes of the meetings held on 26th November, 20th December 2018 and 9th January, 2019.

Resolved that with the correction of the word "presently" to "currently" in item 15a) on page 46 all the minutes be accepted as a true record.

4. To receive any reports from Borough, County Councillors and PCSO.
Cllr. S. Leighton and Cllr. R. Sutherland sent their apologies.
PCS Officer absent due to illness.
5. To consider planning matters, including planning decisions, notifications of appeals.
None to report.

6. To discuss Highways, footpaths issues including those requiring reporting

a). Highways

Reported that two representatives from Haughton Parish Council together with representatives from Derrington, Bradley and Gnosall Parish Councils have been invited to attend a meeting on Monday, 4th March at 10.00 at the Grosvenor Centre, Gnosall to air their concerns to the Cabinet Member for Highways and Transport.

i) To consider a response to public concern relating to the recent fatal accident on the A518.

The Parish Council extends belated condolences to parents and friends of the deceased. To make any further comment at this time would be premature.

b). Grassy Lane.

Reported that there was some work still to be carried out on Grassy Lane and that the Council had not yet been billed for the work already completed.

Resolved that Clerk would contact the Project Manager to ascertain when this work would be finished.

c). Footpaths

Reported that Clerk required further guidance as to the exact location of the broken or decaying finger posts together with the footpath number to be able to report this to the Highways Department.

Resolved that footpath numbers would be given to Clerk to facilitate this report.

7. To consider matters of finance including

a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses.	586.88	5.71	592.59
Petty Cash Top Up	17.46	2.10	19.56
SSAFA Donation	50.00		50.00
JWH Cutting and Aeration of Football Field – November 2018	210.00		210.00

Resolved to approve these payments.

- b). To receive financial statements
Resolved that the financial statements for the month be accepted.
 - c). Resolved to sign off the Accounts for Approval.
7. To receive the Clerk's report.
The Clerk distributed notes covering:-
The recent training session on the Planning Portal by the Borough Council.
Training for the Election Process.
The Collaboration Group Meeting.
Defibrillation Training.
Statutory requirements of Parish Councillors.
9. To receive report from Councillors on:
- a). Park
Reported that the replanting of the hedge on the park had been delayed as a ceremonial planting by children from St. Giles Academy had yet to be arranged.
Reported that of the four quotes requested for the grass cutting of the park area, only one had been received. Resolved to accept the quote from JWH Ground Maintenance.
 - b). Football Pitch
 - i. To consider an update from the Enforcement Officer from the Borough Council regarding dog fouling on the playing field.
Nothing to report.
 - ii. To consider mailing letters to parishioners who are allowing their dog(s) to foul the playing field.
Resolved to inform all householders in a news sheet of the problems the Council are experiencing with dog fouling and the health dangers of dog excrement on the football pitch together with notification of defibrillator training.
10. To receive reports from Councillors on
- a). Dale Common/Allimore Green.
Reported that Dale Common was wet and muddy.
Reported that the walk over Allimore Green was still to be arranged.

To consider letting arrangements for Dale Common.
Resolved to advertise the Lease of Dale Common with the existing clauses.
 - b). Village Hall
Nothing to report.

- c). Best Kept Village.
To consider entry for BKV for 2019.
Resolved to express an interest in entering the BKV competition without prejudice.
Resolved that Clerk would check availability for a meeting to be held at the Village Hall, date and time to be decided to discuss an entry in the BKV competition.
 - d). Haughton Charity.
During the Public Open Forum a representative of Haughton Charity was invited to apply to the Council for the consideration of a donation.
11. To ratify the updated Risk Assessment and Accident Record Book procedures.
Resolved to ratify the updated Risk Assessment and Accident Record Book procedures.
 12. To consider the use of S106 monies.
Resolved that this item be deferred until next meeting when Councillors would present some definite ideas for the use of these monies.
 13. To consider extra planting of trees on the park area.
Resolved to agree to extra planting of trees on the park area in principle with the number and type of trees to be decided at a later date.
 14. To consider a donation to GLEAN Hub to help assist with the setting up of the new library at Gnosall.
Resolved not to give a donation to GLEAN hub to assist with the setting up of the new library at Gnosall as monies have already been allocated for this year.
 15. To consider a grant to the Village Hall.
Resolved not to give a grant to the Village Hall this year.
 16. To consider the charge for grass-cutting for the Village Hall.
Resolved to charge £375 for grass-cutting for the Village Hall.
 17. To consider a donation to St. Giles Church for the use of heat and light during the Extraordinary Meetings held in December and January.
Reported that the Church did not require payment for the heat and light during the Extraordinary Meetings held in December and January as they considered it a community space and were pleased to offer this for the use of the Parish Council therefore a donation would be unwelcome. Resolved therefore not to make a donation to St. Giles Church.
 18. To consider a review of the Telephone Box project.
Resolved to move this project forward as a Book Exchange.
 19. To consider the donation of two bottles of wine received by the clerk from a contractor to village organisations for use as a raffle prize.
Resolved to donate two bottles of wine for use as a raffle prize to St. Giles Church.

20. To consider potential speakers for the Parish Meeting 2019.
Resolved that Clerk would ascertain the availability of the Dog Enforcement Officer from the Borough Council for the Parish Meeting.
21. To receive Chairman's Announcements.
Resolved to consider a return to NALC about village achievements on behalf of the Parish Council.
22. Correspondence
None
23. To receive any future agenda items.
Planning Application regarding the recent sale of a piece of land situated by the A518.
24. To confirm the date of the next meeting 25th February, 2019 at 7.00 p.m. at Haughton Village Hall.
25. Meeting Close.
Meeting closed at 9.35pm