

## **CLERK'S REPORT – NOVEMBER, 2019.**

### **INTERIM AUDIT.**

On Friday, 9<sup>th</sup> November, an interim audit was carried out on the Accounts for the Parish Council.

It was confirmed that in January, the Auditor will also be carrying out an evaluation of the Parish Council's Website and if anything is unsatisfactory with the site we will be asked to put this in order and then it will be reinspected once more to ensure that it meets with regulations.

It was confirmed that the date for the full Audit of Accounts will be held on Friday, 19<sup>th</sup> April, 2019.

### **PARISH FORUM**

Minutes of the Parish Forum held on Thursday, 27<sup>th</sup> September, 2018, have been received and sent to Councillors. The date of the next meeting will be Thursday, 26<sup>th</sup> September, 2019 at 7.00 pm to be held in the Civic Centre, Riverside, Stafford.

### **BOROUGH CAROL SERVICE – SUNDAY, 16<sup>TH</sup> DECEMBER, 2018.**

There will be a Carol Service on the above date at 6.30 pm at the Collegiate Church of St. Mary, Stafford. The Mayor's Office have asked us to indicate whether or not we are able to support the Mayor on this occasion.