

## PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall on Monday, 26<sup>th</sup> November, 2018 at 7.00  
p.m.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 16/11/2018.**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of interest in the following agenda.
3. To receive and confirm the minutes of the meeting held on 22<sup>nd</sup> October, 2018.
4. To receive any reports from Borough, County Councillors and PCSO.
5. To consider planning matters, including planning decisions, notifications of appeals.  
Planning Application Reference 18/29490/HOU – 7 Redfern Rise, Haughton.  
Single storey extension – date for response 16<sup>th</sup> November, 2018.  
Planning Application Reference 18/29562/FUL at Weston Croft Newport Road, Haughton.  
Retrospective application for the demolition of two agricultural buildings and replacement with smaller single agricultural building.  
Planning Application Reference 18/29542/HOU at 16, Moat House Drive, Haughton.  
Two storey side extension and removal of the existing garage.
6. To discuss Highways, footpaths issues including those requiring reporting.
  - a). Highways
  - b). Grassy Lane.
  - c). Footpaths
7. To consider matters of finance including
  - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	673.20		673.20

Petty Cash Top Up Chairman's Expenses, Stamps, Treasury Tags. (See Petty Cash Sheet).	17.04	2.97	20.01
JWH – Grass Cutting – Haughton October – 9/10/18 and 23/10/18.	534.00		534.00
JWH – Grass Cutting –Football Pitch 12/10/18 and 22/10/18 Mowed area around football pitch. 10/10/18 and 22/10/18 Strimmed Wildlife Area. 10/10/18	160.00  80.00 70.00		160.00  80.00 70.00
The Royal British Legion (Wreath)	50.00		50.00
Parish Council Websites	50.00		50.00
Stafford Borough Council – Grassy Lane	100.00	20.00	120.00
Haughton Village Hall Hire 2 Meetings Electricity for Photocopier and Heater – March to October	46.00 11.74		46.00 11.74
"Haughton Remembers" - Refreshments	38.57	7.71	46.28

Transfer of £1,500 from Lloyds Bank Account to SRBS for "earmarked funds" for replacement of matting under play equipment on the Park.
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- b). To receive financial statements.
- 8. To consider whether Clerk and one other Parish Councillor is sufficient to make BACS payments providing two Councillors signatures are on Accounts for Approval.
- 9. To resolve to relocate £295 expenditure from General Maintenance to Playing Field Clean and Paint budget in correction of error.
- 10. To consider a contra entry whereby the cost for grass cutting of the Village Hall lawn of £375 is offset against the donation of £500 to be made to the Village Hall.
- 11. To discuss 2019/2020 Budget and projects/spends required.
- 12. To receive the Clerk's report.
- 13. To receive report from Councillors on:
  - a). Park
  - b). Football Pitch

14. To receive reports from Councillors on
  - a). Dale Common/Allimore Green.
  - b). Village Hall
  - c). Best Kept Village.
15. To receive an update on the Coffee Morning for “Haughton Remembers” to mark the end of the First World War.
  - a). To review “Haughton Remembers”
  - b). To receive a report on costings for Haughton Remembers.
  - c). To consider a donation to SSAFA.
  - d). To consider publicity for this event.
16. To consider the specification and acquiring quotes for grass cutting for Haughton Park for the next year and consider quotes for grass cutting for Haughton for the next 3 years.
17. To consider the date and potential speakers for the Parish Meeting 2019.
18. To receive a report on defibrillator training held on Friday, 16<sup>th</sup> November, 2018.
19. To agree meeting dates for 2019 as follows:- Monday, 28<sup>th</sup> January, 25<sup>th</sup> February, 25<sup>th</sup> March, 22<sup>nd</sup> April, Wednesday, 29<sup>th</sup> May at 8.00 pm, Monday, 24<sup>th</sup> June, 22<sup>nd</sup> July, 23<sup>rd</sup> September, 28<sup>th</sup> October and 25<sup>th</sup> November, 2019. A provisional date of Monday, 29<sup>th</sup> April has been booked for the Parish Meeting if required.
20. To devolve powers to the Clerk until the next Parish Council Meeting and to confirm the scope of those powers.

**To exclude members of the press and public from item 20 below whilst confidential information is discussed.**

21. To review Conditions of Service of Clerk.
22. To receive Chairman’s Announcements.
- 23 Correspondence
24. To receive any future agenda items.
25. To confirm the date of the next meeting Monday, 28th January, 2019 at 7.00 p.m. at Haughton Village Hall.
26. Meeting Close.

#### **RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref “The Openness of Local Government Bodies Regulations 2014”).

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for

their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.