

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Parish Council Meeting

To be held at Haughton Village Hall on Monday, 25th June, 2018 at 7.00 p.m.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council should decide should be treated as confidential.

Issued 15/6/2018

Mrs. S. Atkins

(Clerk/RFO)

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of Interest in the following agenda.
3. To receive and confirm the minutes of the meeting held on Wednesday, 30th May, 2018.
4. To receive any reports from Borough, County Councillors and PCSO.
5. To consider planning matters, including planning decisions, notifications of appeals.
6. To discuss Highways, footpaths issues including those requiring reporting.
 - a) Highways
 - b) Grassy Lane proposal.
7. To consider matters of finance including
 - a) Accounts for approval.

Description	Net	Vat	Gross
Salaries and expenses	607.72	9.71	617.43
JWH – Grass Cutting Football Pitch - May			200.00
JWH – Grass Cutting – Haughton - May			534.00
Repair of Parish Notice Board			40.00
Village Hall – Hire May 17 th and 30 th			46.00
HMRC			57.60
Stationery Expenses (Petty Cash)	6.73	1.35	8.08
HAGS	20.00	4.00	24.00

BKV

BKV Committee – Planters and Plants	32.99		32.99
BKV Committee – Compost (Petty Cash)	5.00	1.00	6.00

- b) To receive financial statements
 - 12. To receive the Clerk's report
 - 13. To receive report from Councillors on park and football pitch
 - a). To consider the annual inspection of the playing field.
 - b). To consider the removal of the stone waste bin on the children's play area.
 - 14. To receive report on proposed "Fun Day".
 - 15. To consider contract issues and letting arrangements for football pitch.
 - 16. To receive report on Stafford Rangers Juniors letting arrangement.
 - 17. To receive reports from Councillors on;
 - a) Dale Common/Allimore Green.
 - b) Village Hall.
 - c) Best Kept Village Competition.
 - 18. To discuss restoration of the telephone box.
 - 19. To receive a progress report on the review of Standing Orders, Financial Regulation, Risk Assessment, Payroll Procedure, Complaints Procedure, Document Retention Policy, Freedom of information.
 - 20. To consider a Parish Newsletter.
 - 21. To consider the reported increased amount of dog excrement in public areas.
 - 22. To consider the disposal of the out of use Brother printer.
 - 23. To consider an application for a grant for silhouettes representing those lost in the 1st World War.
- To exclude members of the press and public from item 22 and 23 below, whilst confidential information is discussed.**
- 24. To approve minutes of the extraordinary meeting held on 17th May, 2018.
 - 25. To seek Council's approval to convene Personnel Committee to review Clerk.
 - 26. To receive Chairman's Announcements.
 - 27. Correspondence.

28. To request any future agenda items.
29. To confirm the date of the next meeting: Monday. 23rd July, 2018 at 7.00 p.m. at Haughton Village Hall.
30. Meeting Close

RECORDING OF PARISH COUNCIL MEETINGS.

Before the meeting begins, Cllrs are asked to note the provision of the Filming of Meetings (ref "*The Openness of Local Government Bodies Regulations 2014*").

It is now permitted for meeting to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.