

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Annual Meeting of the Parish Council

To be held at Haughton Village Hall on Wednesday, 30th May, 2018 at 8.00pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council should be treated as confidential.

Issued 23/05/18

Mrs. S. Atkins

(Clerk/RFO)

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To elect a Chairman and receive signed Declaration of Acceptance of Offer.
2. To elect a Vice-Chairman.
3. To receive apologies and accept and record any reasons for absences
4. To elect representatives to other bodies.
5. To appoint Members to existing Committees
6. To receive any Declarations of Interest in the following agenda
7. To receive and confirm the minutes of the meeting held on 23rd April, 2018.
8. To receive any reports from Borough and County Councillors and PCSO
9. To consider planning matters, including planning decisions, notifications of appeals.
10. To discuss:
 - a) Highways
 - b) Grassy Lane proposal.
11. To consider matters of finance including
 - a) Accounts for approval

Description	Net	VAT	Gross
Salaries and expenses	597.54	10.92	608.46
JWH. Grass Cutting.	534.00		534.00
Mowing and Care of Football Pitch	250.00		250.00
LCPAS – Data Protection Officer	150.00		150.00
MF. Mole Control	130.00		130.00
Haughton Village Hall	46.00		46.00
Consultancy Fees	142,70		142.70
SPCA – Training	20.00		20.00
Insurance	851.56		851.56
Petty cash top up	20.51		20.51

- b) To receive Financial statements.
- c) To approve new bank mandates.
- 12 To receive the Clerk’s report
- 13 To receive report from Councillors on Park and football pitch.
- 14 To consider contact issues and letting arrangements for football pitch
 - a). Report from sub-committee on the proposed “Funday”.
 - b). Report from J. Hall on the cutting of the football pitch.
- 15. To consider zip wire matting issue.
- 16. To receive reports from Councillors on:
 - a). Dale Common/Allimore Green
 - b). Village Hall
 - c). Best Kept Village Competition.
- 17. To consider future support for St. Giles Church.
- 18. To consider a request for a footpath from Villa Farm to bus stop and into Haughton.
- 19. To discuss restoration of the telephone box.
- 20. To consider a motion to review the following:-
 - a). Standing orders

- b). Financial regulations
 - c). Risk assessment
 - d) Payroll procedure
 - e). Complaints procedure
 - f). Document retention policy.
 - g). Freedom of information.
21. To consider a Parish Newsletter.
22. To consider the repair of the Parish Council Notice Board.
23. To consider a speed watch promotion.
- To exclude members of the press and public from items 24 and 25 below whilst confidential information is discussed.**
24. To implement rises as per the NALC E101-18 dated 18/4/2018 from 1/4/2018.
- 25 To implement increase in the minimum wage.
26. To receive Chairman's Announcements
27. Correspondence.
28. To request any future agenda items.
- To consider the use of the S106 monies.
29. To confirm the date of the next meeting: Monday, 25th June, 1918 at 7.00pm at Houghton Village Hall.
30. Meeting Close.

RECORDING OF PARISH COUNCIL MEETINGS

Before the meeting begins, Cllrs are asked to note the provision of the Filming of Meetings (ref *"The Openness of Local Government Bodies Regulations 2014"*)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.