

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Parish Council Meeting

To be held at Haughton Village Hall on Monday, 24th September, 2018 at 7.00 p.m.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council should decide should be treated as confidential.

Issued 18/09/2018.

Mrs. S. Atkins

(Clerk/RFO)

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of interest in the following agenda.
3. To receive and confirm the minutes of the meeting held on 23rd July, 2018.
4. To receive any reports from Borough, County Councillors and PCSO
5. To consider planning matters, including planning decisions, notifications of appeals.
6. To discuss Highways, footpaths issues including those requiring reporting.
 - a). Highways
 - b). Grassy Lane.
7. To consider matters of finance including
 - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	396.34		396.34
Haughton PCC	500.00		500.00
Petty Cash Top Up (1 x 2 nd Class Book of Stamps and Envelopes)	7.79	0.17	7.96
JWH	387.00		387.00

- b). To receive financial statements.
8. To receive the Clerk's report.

9. To receive report from Councillors on:
 - a). Park – including equipment inspection report.
 - b). Football Pitch
10. To receive reports from Councillors on
 - a). Dale Common/Allimore Green.
 - b). Village Hall
 - c). Best Kept Village Competition and results.
11. To consider a spending budget for the Coffee Morning for “Houghton Remembers” to mark the end of the First World War.
12. To confirm Houghton Parish Council’s nominative representative Cllr. D. Warbrick and Mr. P. Rowley to continue for a further 4 years from 6th October, 2018 as Trustees of Houghton Parish Charity.
13. To consider to upgrade the warranty on the Parish Council’s computer at a cost of £95-98 for 6 months.
14. To ratify the updated Standing Orders and Financial Regulations.
15. To formally reassess Risk Assessment Policy.
16. To consider the policy for “Cookies” relating to the Parish Council Website and GDPR.
17. To receive the results of the Parish Survey regarding the use of S106 monies.
18. To consider the replanting of trees previously removed and the planting of one extra tree situated on Moathouse Drive Green.
19. To consider the application to Village Hall Committee for a further key to enable access to the photocopier room in the Village Hall to be held by a local Parish Councillor as an emergency.
20. To consider the purchase of 13 cases of dog disposable gloves at a cost of £20.40 per case.
To exclude members of the press and public from item 20 below whilst confidential information is discussed.
21. Following from the meeting of the Personnel Committee there is a recommendation for clerk to move to grade SPC23 and to increase hours to 8 per week and Contract of Employment to be amended accordingly.
22. To receive Chairman’s Announcements.
23. Correspondence
24. To receive any future agenda items.
25. To confirm the date of the next meeting Monday, 22nd October, 2018 at 7.00 p.m. at Houghton Village Hall.
26. Meeting Close.

RECORDING OF PARISH COUNCIL MEETINGS.

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.