

## PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall on Monday, 22<sup>nd</sup> October, 2018 at 7.00 p.m.**

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**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**But please note that they may be excluded from any item the Council should decide should be treated as confidential.**

**Issued 16/10/2018.**

**Mrs. S. Atkins**

**(Clerk/RFO)**

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**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive any Declarations of interest in the following agenda.
3. To receive and confirm the minutes of the meeting held on 22th September, 2018.
4. To receive any reports from Borough, County Councillors and PCSO
5. To consider planning matters, including planning decisions, notifications of appeals.
6. To discuss Highways, footpaths issues including those requiring reporting.
  - a). Highways
  - b). Grassy Lane.
7. To consider matters of finance including
  - a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	572.24	16.60	588.84
Petty Cash Top Up	36.60	5.13	41.73
Stamps, copier paper, key cutting and stationery. (see Petty Cash Sheet)			
JWH – Grass Cutting - Haughton	584.00		584.00
JWH – Grass Cutting –Football Pitch	320.00		320.00
JRB – Dog Glove Bags	310.20	62.04	372.24

- b). To receive financial statements.

8. To discuss and agree items for the 2019/2020 budget.
9. To receive the Clerk's report.
10. To receive report from Councillors on:
  - a). Park
  - b). Football Pitch
11. To receive reports from Councillors on
  - a). Dale Common/Allimore Green.
  - b). Village Hall
  - c). Best Kept Village.
12. To receive an update on the Coffee Morning for "Haughton Remembers" to mark the end of the First World War.
13. To consider a contribution to the Royal British Legion of £50 for a wreath to be placed on the War Memorial.
14. To ratify the updated Standing Orders and Financial Regulations.
15. To consider the replanting of trees previously removed on Moathouse Drive Green.
16. To consider a transfer of £1,500 to Stafford Railway Building Society for upgrading of matting on park.
17. To consider the specification and acquiring quotes for grass cutting for Haughton for the next three years.
18. To consider agenda items to be raised at the Collaboration Group Meeting.
19. To receive Chairman's Announcements.
20. Correspondence
21. To receive any future agenda items.
22. To confirm the date of the next meeting Monday, 26<sup>th</sup> November, 2018 at 7.00 p.m. at Haughton Village Hall.
23. Meeting Close.

#### **RECORDING OF PARISH COUNCIL MEETINGS.**

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.