PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall On Monday 27th November 2017 at 7.30pm**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

But please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 17.11.17 Lisa Horritt (Clerk/RFO)

**Public Open Forum -** Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 23rd October 2017
4. To receive any reports from Borough, County Councillors and PCSO
5. To consider planning matters, including planning decisions, notifications of appeals
6. To discuss Highways, footpaths issues including those requiring reporting

Including: bid for strimmer and proposed paths to upkeep and speed sign

1. To discuss matters of finance including:
2. Accounts for approval
3. Financial statements
4. To confirm purchase of phone box for £1
5. To discuss purchase of printer
6. To discuss 2018/19 Budget and projects/spends required
7. To discuss preparing a Parish Newsletter
8. To discuss Haughton Academy visit and request for advice and assistance for purchase of laptops
9. To receive the Clerk’s report
10. To receive reports from Councillors on:
11. Park and football pitch – including playing field inspection, event/standard terms and conditions
12. Best Kept Village Competition
13. Dale Common/Allimore Green update
14. Village Hall
15. War Memorial Project – listing the memorial

**To exclude members of the press and public whilst confidential information is discussed**

1. To discuss clerks appraisal and role and actions required
2. To receive Chairman’s Announcements
3. To devolve powers to the Clerk until the next Parish Council meeting and confirm the scope of powers
4. To request any future agenda items
5. To confirm the date of the next meeting: Monday 22nd January 7.30pm Village Hall
6. Meeting Close

**RECORDING OF PARISH COUNCIL MEETINGS**Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**