PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall On Monday 23rd October 2017 at 7.30pm**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

But please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 13.10.17 Lisa Horritt (Clerk/RFO)

**Public Open Forum -** Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 25th September 2017
4. To receive any reports from Borough, County Councillors and PCSO
5. To consider planning matters, including planning decisions, notifications of appeals
6. To discuss Highways, footpaths issues including those requiring reporting

Including: bid for strimmer and proposed paths to upkeep

1. To agree meeting dates for 2018 as follows: 22nd Jan, 26th Feb, 26th Mar, 23rd April (APM and Full council), May – date to be agreed as clash with bank holiday, 25th Jun, 23rd Jul, 24th Sept, 22nd Oct, 26th Nov.
2. To discuss Section 106 projects, costs and consultation with members of the public
3. To authorise a general dispensation be granted to all serving members of Haughton Parish Council under section 33 of the Localism Act 2011, for the setting of the Annual Precept and the dispensation to be in operation until May 2019
4. To discuss matters of finance including:
5. Accounts for approval
6. Financial statements
7. Bank Reconciliation
8. To discuss closing additional Lloyds Account and deposit of funds into Stafford Railway Reserve Account
9. To discuss and agree items/projects to be considered for the 2018-19 budget
10. To consider internal auditor for 2017/18 and actions required
11. To discuss purchase of printer following funding from the transparency fund
12. To receive the Clerk’s report
13. To receive reports from Councillors on:
14. General Maintenance
15. Park and football pitch – including playing field inspection, mole catcher and event terms and conditions
16. Best Kept Village Competition
17. Dale Common/Allimore Green update
18. Village Hall
19. War Memorial Project – listing the memorial
20. To receive Chairman’s Announcements
21. To request any future agenda items
22. To confirm the date of the next meeting: Monday 27th November 7.30pm Village Hall.

**To exclude members of the press and public whilst confidential information is discussed**

1. To receive report from the personnel committee following the clerks appraisal
2. Meeting Close

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**