Clerks Report

November 17

1. Collaboration group – the next meeting is Thursday 30th November at Bradley. The microsite is now available and information has been forwarded by the Clerk – could members review and discuss their thoughts both as budget process and to feedback to the collaboration group.
2. Data Protection Legislation – SPCA course 21st November – attended by Clerk and Chairman. Package for GAP analysis and Data Protection Officer from SCC will be £480. More information will follow, NALC are querying why small parishes need a DPO and will advise.
3. Parish Newsletter – Could Councillors consider the current frequency of this and how regularly they wish it to be completed? Are members able to contribute information with a single person collating and arranging printing?

**Clerk availability**: The Clerk works Mon, Wed and Fri between 9-4. Please note the clerk works 7 hours a week for Haughton and an immediate response during these hours is not always possible.

The Clerk will be on annual leave from Thursday December 14th returning Weds 3rd January

**Correspondence**

* + - 1. Stafford Borough Council Members Digest
			2. SPCA Weekly Bulletins – forwarded to all
			3. Invoices for payment as detailed
			4. Bank statements
			5. Email from resident raising issue of Dale Lane and unsafe surface due to effluent – recommended report to SCC
			6. Query relating to footpaths and bridal paths around Dale Common – to Cllr Sunley

**Planning**

Note:

SCC- Staffordshire County Council SARH – Stafford and Rural Homes

SBC- Stafford Borough Council SPCA – Staffordshire Parish Councils Assc