**HAUGHTON PARISH COUNCIL**

Clerk: Mrs Lisa Horritt

www.haughtonpc-staffs.org.uk Email: Clerk@haughtonpc-staffs.org.uk

**Minutes**

Minutes of the meeting held on Monday 24th April 2017 at 9.00 pm at Haughton Village Hall

Attendees: Chairman Cllr M Allen Cllr G Anslow Cllr I Forrester
Cllr T Grattage Cllr A Heath Cllr I Sunley
Cllr D Warbrick Clerk: Lisa Horritt
The meeting was Quorate

**Public Open Forum**No members of the public were present

1. **Apologies and record absences**Borough Councillors Ray Sutherland and Stephen Leighton, County Councillor Mark Winnington
2. **Declarations of Interest in the following agenda**
None required.
3. **Confirmation of the minutes of the meeting held on 27th March 2017**The minutes were proposed, seconded and approved as a true and accurate record.
4. **Reports from Borough and County Councillors**There were no Borough or County Councillors present.
5. **Planning matters, including planning decisions, notifications of appeals and the following applications:**17/25991/HOU – White Cross Farm, construction of garage and first floor office– it was **resolved** that the Council had no objections to the application.
6. **Highways, footpaths issues including those requiring reporting**Grassy Lane – The Chairman, Vice Chairman and Clerk had attended a meeting with Staffordshire County Council and Stafford Borough Council on 7th April. It was explained that tanks had been added on the Redfern Rise development and these would allow a flow rate into the ditch of less water than when it was a field. These tanks are pumped and it was agreed that Walton homes would be contacted to understand when this would be passed to a Management Company and who this would be to ensure that regular maintenance is carried out. It was also agreed that the Clerk would write up the minutes from this meeting and circulate them to Staffordshire County Council and Stafford Borough Council as a matter of record relating to the flow rates and to record that they felt flooding was unlikely.
It was also agreed to write to Walton Homes to raise the safety of the ditch on Grassy Lane which used to be stepped to allow safe exit if a child fell in.
The School would also have responsibility for the other end of the ditch and it was agreed to contact them to raise the issue of clearing.

Flooding at the bus stop – this has been raised again by residents – it has been queried whether information about the run of the pipes can be understood so that they Council can advise which areas need jetting to resolve the problem. It was also queried whether the local farmer may be able to assist ref the run off. It was agreed that it was unacceptable for residents (many children) to be drenched by passing cars unable to avoid the significant puddle which occurs from low levels of rainfall.

1. **Garden Fete 2017, suggested dates and actions required**
It was **resolved** to abandon plans for a fete in 2017.
2. **To discuss matters of finance including:**
3. **Accounts for approval**

The accounts were approved for payment.

1. **Financial statements**The financial statement for the month was accepted.
2. **Bank Reconciliation**This had been completed up to 31st March and will be checked by Councillor Grattage for approval at the May meeting.
3. **Approval of signage for the play area and additional repairs to the zip wire**It was resolved to approve the sign for the children’s playground at a cost of £38 +VAT, the adult gym rules and basketball sign were deemed as not required.
It was reported that during the works to the zip wire it had been found that a bolt required replacing. RSS had quoted £225 to replace the bolt which costs approx. £11. The Clerk is currently discussing alternative arrangements with Streetscene and will report back once costs have been established.

1. **Clerk’s report including correspondence**The report had been previously circulated and included:
* Highways amenity work – The Chairman and Clerk had attended a task and finish group at Staffordshire County Council during which a microsite was discussed and some content. Next meeting is 17th May.
1. **Reports from Councillors on:**
2. **General Maintenance**
No update required
3. **Park and football pitch**
No further update.
4. **BKV**
The first village clean up and litter pick will take place this week. The Children’s posters are now displayed outside the village hall. Cllr Warbrick has successfully raised £790 so far for plants and costs of the competition.
5. **Village Hall**
The Clerk noted that the village hall AGM is on Monday 8th May and all Councillors are invited.
6. **War Memorial Project**

It was **resolved** to list the War Memorial. Clerk to write to Bob Lacey, Chairman of the Royal British Legion local division as they are the custodians.

1. **To receive Chairman’s Announcements**

The Chairman updated the Council about the collaboration group meeting to be held on Thursday night which incorporates Parishes from the West of Stafford.

1. **To request any future agenda items**Clerk requested these 10 days before the next meeting.
2. **To confirm the date of the next meeting:** 22nd May 2017
3. **Meeting Close**The meeting closed at 10.35pm