

HAUGHTON PARISH COUNCIL

Clerk: Mr John Blount

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Minutes

Minutes of the meeting held on Monday 22nd January 2018 at 7.30 pm at Haughton Village Hall

Present: Chairman Cllr M Allen Cllr G Anslow Cllr I Forrester
 Cllr T Grattage Cllr I Sunley Cllr S Taylor
 Cllr D Warbrick

In attendance: J. Blount (Clerk)

Cllr. Sutherland (Stafford Borough Council) sent his apologies.

Public Open Forum

No members of the public were present.

- **Apologies**
None required.
- **Declarations of Interest**
None.
- **Minutes of the meeting held on 27th November 2017**

Resolved that the minutes be approved as a true and accurate record.

- **Reports from Borough, County Councillors and PCSO**
None present to update the meeting.

1. **Planning matters, including planning decisions, notifications of appeals.**
Concerns were raised about plans for land west of Weston Croft.

Resolved that clerk research and report on possible developments near Weston Croft

2. **Highways, Rights of Way issues including those requiring reporting:
Including: bid for strimmer and approval of purchase of strimmer.**

Clerk asked to research the provision of grit bins.

It was noted that no formal agreement is needed if the Council wish to actively maintain Rights of Way.

Three quotations had been received for the supply of a strimmer.

Resolved that the Council purchase a Stihl FS85 strimmer, 2 x batteries, charger, 3 x goggles, 3 x pairs safety gloves and 3 x pairs of protective trousers up to a total cost Of £550 ex-VAT. Clerk to liaise with Members.

3. Finance:

a) Accounts for approval

Paid prior to meeting

Paid To	Details	Amt	VAT	Total to pay
Salaries/HMRC	Dec & Q3	567.14		567.14
				567.14

Resolved to approve payment

Paid To	Details	Amt	VAT	Total to pay
Salaries/HMRC	January	215.75		215.75
Dave Rhodes	Pitch Maint. Final payment	886.00		886.00
L Horritt	Office Exps Nov 17	11.16		11.16
Village Hall Hire	Oct/Nov	69.00		69.00
Houghton Village Hall	Grant -insurance	500.00		500.00

Total: £1,681.91

Resolved to approve these payments except for the Village Hall grant. Clerk to seek further information.

BKV Account

To be paid:

Paid To	Details	Amt	VAT	Total to pay
Village Hall	Hire BKV presentations 23rd Oct	25.00		25.00
				0.00

Total: £25.00

TOTAL £2274.05

Resolved to approve this payment.

b) Financial statements

Resolved that the financial statement for the month be accepted.

Resolved that Mrs. Horritt be replaced by Mr. Blount as contact on bank mandates.

c) Village hall grant for 2017/18.

Resolved that the clerk ask for financial information.

d) Purchase of dog waste gloves.

Resolved to purchase 10 boxes of gloves at discounted rate.

- e) Plaque adjacent to the flower borders. This had been provided by others.

Cllr. Forrester left the meeting.

4. Clerk's report

The report had been previously circulated and included:

Donated wine from contractor to be distributed to WI and church. Prices for dog waste bags and a note of thanks from Mrs. Horritt to members for their support during her time as clerk to the Council.

5. Reports from Councillors on:

- a) Park and football pitch.
Contract for 2017 finished.

Resolved that the clerk let the new contract in consultation with Members. Number of aerations to be reduced from 4 to 2 in new contract.

- b) Best Kept Village Competition.
Notes of the Working Group to be circulated.

Resolved that the Council enter the BKV completion. Clerk to advise Community Council.
Resolved that clerk advise on procedure for obtaining BKV related goods and services.

- c) Dale Common/Allimore Green update.
Dale Common lease let. Clerk to remove from web site. Western Power Distribution work on Allimore Green completed.

- d) Village Hall.
New 'no dogs' sign in place. Quiz postponed. AGM on 14th May.

- e) War Memorial Project – listing the memorial
Much praise had been received for the research done by Members. A decision on listing was awaited.

Resolved to exclude members of the press and the public from the meeting due to the confidential nature of the matters to be discussed

6. Clerks replacement

Resolved that the Minutes of the Personnel Committee of 8/12/2017 and 13/1/2018 be accepted as a true record.

Resolved to sign the employment contract for the locum clerk.

Resolved to place an advertisement in the Staffordshire Newsletter for Wed 31st January and Wednesday 7th February and online for 1 month. Clerk to precis to 150 words from 172. Date for replies Monday 12th Feb, paper sort on 13th and interviews in the evening on 19th February.

7. Chairman's Announcements

There were no announcements.

8. Future agenda items

Uses for phone box
Policies.
Parish Newsletter.
Haughton Academy visit.
Printer replacement.
BKV resolutions.

9. **Date of the next meeting:** Monday 26th February 7.30pm Village Hall

10. **Meeting Close.** Meeting closed at 10.35pm

RECORDING OF PARISH COUNCIL MEETINGS

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref "*The Openness of Local Government Bodies Regulations 2014*")

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.