

HAUGHTON PARISH COUNCIL

CLERK: Mrs. S. Atkins

www.haughtonpc-staff.org.uk

Email.clerk@haughtonpc-staffs.org.uk

MINUTES.

Minutes of the meeting held on Monday, 23rd July, 2018 at 7.00 p.m. at Haughton Village Hall.

Attendees: Chairman Cllr. M. Allen. Cllr. G. Anslow. Cllr. T. Grattage. Cllr. Forrester.
Cllr. I. Sunley. Cllr. S. Taylor. Cllr. D. Warbrick. Clerk: Susan Atkins.

Public: None in attendance

Public Open Forum.

No issues were raised.

1. Apologies and record absences.

None required

2. Declarations of the interest in the following agenda.

None declared.

3. Confirmation of the minutes of the meeting held on 27th June, 2018 at 7.00 p.m.

Resolved that with the correction of the date to 27th June at the bottom of page 25, the Minutes be accepted as a true record.

4. Reports from Borough and County Councillors and PCSO.

Cllr. S. Leighton and G. Sutherland (Borough Councillors) sent their apologies.
County Councillor M. Winnington was not present and no apologies had been received.
PCSO not present.

5. Planning matters, including planning decisions, notifications of appeals.

App. 18/28698/HOU – Two story rear extension at Upper Roule Cottage, Newport Road, Haughton.

Resolved that there was no objection to this application.

Reported that Clerk had still not received any replies from the Planning Department to two planning queries raised by the Parish Council.

6. Highways, footpaths issues including those requiring reporting.

a) Highways. Reported that the markings on the newly tarmacked A518 had been completed. Resolved to inform the County Council of the missing red tarmac at the Gnosall end of the village on 30 mph sign from the Gnosall end.

b) Grassy Lane

Reported that the cattle run through the right of way in Grassy Lane had taken place.

Reported that some initial work had taken place by the working party on 27th June.

Reported that the contractor was proceeding with the arrangements for starting the work on Grassy Lane although the actual date for the start of work had yet to be decided.

7. a) Accounts for Approval.

Description	Net	VAT	Gross
Salaries and expenses	520.39	16.27	536.66
Grass Cutting – Football Pitch - June	320.00		320.00
Grass Cutting – Haughton – June.	534.00		534.00
Village Hall Hire - June	23.00		23.00
Haughton PCC	500.00		500.00
SPCA	35.00		35.00
Stationery	20.00	4.00	24.00
Petty Cash Top Up	23.10		23.10

Best Kept Village Account.

Description	Net	VAT	Gross
Haughton Garden and Countryside Guild	105.00		105.00
Card and Paper	16.65	3.33	19.98

Resolved to approve these payments when the Stationery amount had been removed from the accounts.

b) To receive financial statements.

Resolved that the financial statements for the month be accepted.

8. Clerk's report.

The clerk distributed notes covering:-

The revised date of the Parish Forum to Thursday, 27th September, 2018 at 7.00 p.m. at the Civic Centre in Stafford.

The ongoing problems with Lloyds Bank.

Confirmation of the inspection of the play equipment on the playing field for August 2018.

9. To receive report from Councillors on park and football pitch.

Reported that the pitch had been remarked in preparation for the Fun Day

Reported that one of the fence palings had been broken. Clerk to arrange replacing this paling.

Reported that one of the steps to the zip wire needed replacing. Cllrs. Grattage and Taylor to review the equipment and report on requirements to Clerk.

Reported that there were 2/3 branches by the Beryl Cooke Memorial Bench that need attention.

Clerk to contact JH to gain a quote for the removal of these branches.

10. To receive reports from Councillors on

a) Dale Common/Allimore Green.

Reported that Allimore Green was extremely dry and that a walk over the Green is being arranged for next year.

b) Village Hall

Reported that the next Village Hall Meeting will take place in August.

Reported that the Quiz night to be held on 29th September would be at a cost of £5 per head and this would include refreshments.

c) BKV

Reported that the final "tidy-up will take place on Wednesday, 25th July.

Reported that an initial comment from judges were that the village was looking as " nice as it normally does" despite the lack of rain.

Reported that the Awards evening would take place at Gnosall Village Institute on 6th August at 7.00 p.m. and the Annual Prize giving would take place at Houghton Village Hall on the 8th August at 8.00 p.m.

Reported that Cllrs. Warbrick and Taylor had attended the presentation of the prizes at Houghton School last Thursday and that two children had been put forward into the County Finals for their poetry.

To update spending budget for Autumn planting to the amount of £250.

Resolved that Clerk would have the authority to oversee the exercise to the value of £250.

11. To receive a report on the Parish Newsletter.

Reported that 500 Newsletters had been printed and distributed and that replies were still being received to the deadline of end July for the use of telephone box and recreational facilities.

Resolved that Councillor Taylor would co-ordinate both written and e-mail responses with Clerk.

12. To agree to add to list under review: Code of Conduct

Reported that each Councillor was responsible for updating their record of interests and to observe the Code of Conduct.

Reported that the Standards Committee had met and new Standing Orders would be reviewed and reported back to Council.

13. To receive a report on a grant for silhouettes representing those lost in the 1st World War.

Reported that the Application for the silhouettes had been completed and Council would be informed in due course as to whether this had been successful or not.

Resolved that a task and finish group to arrange the details of the Coffee Morning on Saturday, 3rd November should be established headed by Cllr. G. Anslow with additional assistance from other Parish Councillors.

Reported that refreshments have been arranged.

14. To propose the hiring of two portaloos for the use of visitors during the Christmas Period.

Resolved not to hire two portaloos for the use of visitors during the Christmas Period.

15. To resolve not to meet in August 2018.

Resolved.

16. To devolve powers to the clerk until the next Parish Council Meeting and to confirm the scope of the powers.

Resolved that clerk will attend to the day to day business of the Council.

17. To receive Chairman's Announcements.

Reported on the invitation to the Battle of Britain Service in September.

Any agenda items must be receive by Clerk by the end of the first week in September.

Chairman would get a copy of the new SCC working paper as soon as it became available.

18. Correspondence.

Stafford Borough Council.

St. Giles Church.

Haughton School.

19. To receive any future agenda items.

Haughton Christmas Period.

20. To confirm the date of the next meeting Monday, 24th September, 2018 at 7.00 at Haughton Village Hall.

21. Meeting closed at 9.10 p.m.

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