**HAUGHTON PARISH COUNCIL**

**2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749**

**You are hereby summoned to attend the Meeting of**

**Haughton Parish Council on Monday 27th June at 7.30pm to be held**

**in The Village Hall**

**AGENDA**

**Public Open Forum (10 minutes max)**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 23rd May 2016
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions and notifications of appeals and application 16/24112/HOU two storey and single storey extension to dwelling at Deerhurst, Newport Road
6. To discuss matters of finance including:
7. Accounts for approval
8. Financial statements for June 2016
9. To accept the 2015-16 Annual Return and the Statement of Governance prior to its submission to Grant Thornton, External Auditor
10. Best Kept Village Account
11. Village Hall electricity
12. The parish website and associated costs

1. To receive the Clerk’s report including correspondence and report on Clerk’s replacement
2. To receive reports from Councillors on:
3. General Maintenance
4. Park and football pitch
5. Best Kept Village
6. Highway matters
7. Village Hall
8. Allimore Green and Dale Common
9. War Memorial Project
10. To receive Chairman’s Announcements
11. To request any future agenda items
12. To confirm the date of the next meeting

**Jayne Cooper**

**Clerk Haughton Parish Council Date: 20th June 2016**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**

**Clerk, Haughton Parish Council**