**HAUGHTON PARISH COUNCIL**

**2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749**

**You are hereby summoned to attend the Meeting of**

**Haughton Parish Council on Monday 25th July 2016 at 7.30pm to be held**

**in The Village Hall**

**AGENDA**

**Public Open Forum (10 minutes max)**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 27th June 2016
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions, notifications of appeals and the following applications:

* 16/24295/HOU, amendment to previous application at 10 St Giles Grove Haughton
* 16/24412/HOU, detached garage at Silkmore Cottage, Church Easton Road, Haughton
* 16/24273/FUL, retention of polytunnels for the retention of soft fruit at Ranton House Farm, Long Compton Lane

1. To discuss matters of finance including:
2. Accounts for approval
3. Financial statements for July 2016
4. The parish website and associated costs

1. To receive the Clerk’s report including correspondence
2. To receive reports from Councillors on:
3. General Maintenance
4. Park and football pitch
5. Best Kept Village
6. Highway matters
7. Village Hall
8. Allimore Green and Dale Common
9. War Memorial Project
10. To receive Chairman’s Announcements
11. To request any future agenda items
12. To devolve powers to the Clerk until the next Parish Council meeting
13. To confirm the date of the next meeting

**To exclude members of the press and public whilst confidential information is discussed**

1. To receive a recommendation from the Personnel Committee on the appointment of a new Clerk

**Jayne Cooper**

**Clerk Haughton Parish Council Date: 19th July 2016**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**

**Clerk, Haughton Parish Council**