**HAUGHTON PARISH COUNCIL**

**2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749**

**You are hereby summoned to attend the Meeting of**

**Haughton Parish Council on Monday 25th January 2016 at 7.30pm to be held**

**in The Village Hall**

**AGENDA**

**Public Open Forum**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meetings held on 23rd November 2015
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions and notifications of appeals
6. To discuss matters of finance including:
7. Accounts for approval
8. Financial statements for January 2016
9. To consider a separate bank account for Best Kept Village

1. To receive the Clerk’s report including correspondence and reports from Councillors on:
2. Playing Field
3. Best Kept Village
4. Highway matters
5. Christmas lights
6. Village Hall
7. Allimore Green
8. War Memorial Project
9. To receive an update on website options for the Parish Council
10. To receive Chairman’s Announcements
11. To request any future agenda item
12. To confirm the date of the next meeting

***To exclude members of the press and public***

1. To consider any quotations for grass cutting for three seasons 2016, 2017 and 2018

**Jayne Cooper**

**Clerk Haughton Parish Council Date: 15th January 2016**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**

**Clerk, Haughton Parish Council**