**HAUGHTON PARISH COUNCIL**

**2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749**

**You are hereby summoned to attend the Meeting of**

**Haughton Parish Council on Wednesday 23 March 2016 at 7.30pm to be held**

**in The Village Hall**

**AGENDA**

**Public Open Forum (15 minutes max)**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meetings held on 22nd February 2016
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions and notifications of appeals
6. To discuss matters of finance including:
7. Accounts for approval
8. Financial statements for March 2016
9. External Audit changes and Internal Audit arrangements
10. Best Kept Village Account

1. To receive the Clerk’s report including correspondence and arrangements for the Parish Assembly including agenda items.
2. To receive reports from Councillors on:
3. General Maintenance
4. Park and football pitch including
* request from Stafford Rangers to hire pitch and associated fees
1. Best Kept Village
2. Highway matters
3. Village Hall
4. Allimore Green and Dale Common including tenders for grazing
5. War Memorial Project
6. To consider a parish event to commemorate the Queen’s 90th birthday
7. To discuss Christmas Lights
8. To receive Chairman’s Announcements
9. To request any future agenda item
10. To confirm the date of the next meeting

**Jayne Cooper**

**Clerk Haughton Parish Council Date: 11th March 2016**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**

**Clerk, Haughton Parish Council**