PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall On Monday 28th November 2016 at 7.30pm**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

But please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 17.11.16 Lisa Horritt (Clerk/RFO)

**Public Open Forum (10 minutes max)**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 24th October 2016
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions, notifications of appeals and the following applications:

16/25175/FUL – Dearnsdale Farm, variation of conditions 2 and 6

1. To discuss Highways, footpaths issues including those requiring reporting
2. To discuss and agree the budget for 2017/18
3. To discuss matters of finance including:
4. Accounts for approval
5. Financial statements for November 2016

1. To receive the Clerk’s report including correspondence

Including report for Parish Magazine

1. To receive reports from Councillors on:
2. General Maintenance
3. Park and football pitch
4. Village Hall
5. War Memorial Project
6. To receive Chairman’s Announcements
7. To request any future agenda items
8. To devolve powers to the Clerk until the next Parish Council meeting and confirm the scope of powers
9. To confirm the date of the next meeting: 23rd January 2017
10. Meeting Close

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**