PUBLIC NOTICE

**Parish Councillors are hereby summoned to attend**

**Haughton Parish Council Meeting**

**To be held at Haughton Village Hall On Monday 23rd January 2017 at 7.30pm**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

But please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 16.01.17 Lisa Horritt (Clerk/RFO)

**Public Open Forum (10 minutes max)**

1. To receive apologies and record absences
2. To receive any Declarations of Interest in the following agenda
3. To receive and confirm the minutes of the meeting held on 28th November 2016
4. To receive any reports from Borough and County Councillors
5. To consider planning matters, including planning decisions, notifications of appeals and the following applications:
6. To discuss Highways, footpaths issues including those requiring reporting

-including issues in Grassy Lane

1. To discuss uses for the phone box once adopted and actions required
2. To discuss Garden fete 2017, suggested dates and actions required
3. To confirm the precept for 2017/18
4. To discuss matters of finance including:
5. Accounts for approval
6. Financial statements
7. Approval of cancellation of payroll services provided by Peter Pritchard and confirmation of in-house requirements
8. Play Equipment repairs – quote provided
9. Telephone Banking

1. To receive the Clerk’s report including correspondence

-including Clerk’s CiLCA training (starting Mid Feb)

1. To receive reports from Councillors on:
2. General Maintenance
3. Park and football pitch – including Tesco grant update
4. Best Kept Village Competition
5. Village Hall
6. War Memorial Project
7. To receive Chairman’s Announcements
8. To request any future agenda items
9. To confirm the date of the next meeting: 27th February 2017
10. Meeting Close

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**