**HAUGHTON PARISH COUNCIL**

**2 Ashmore Drive, Gnosall, Stafford, ST20 0RP Tel: 01785 824749**

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**Clerk’s Report – June 2016**

**Planning**

**Application 16/24295/HOU** at 10 St Giles Grove, Haughton – front single storey front and side two storey extension.

**Application 16/24112/HOU** at Deerhurst, Newport Road – two storey and single storey extensions to dwelling.

**Application 16/24045/ADV** at Taylor Brothers Motorcycles, Haughton Garage for a replacement forecourt sign on an existing pole and 1 new banner sign on a wall – **Approved**

**Correspondence**

* Reminder from ROSPA to book annual safety inspection.
* Email from Church Treasurer with invoices totalling £900 requesting annual donation from the parish council
* Invitation to 100th year anniversary of the Battle of Somme Remembrance Service on 1st July at 9am at St Mary’s Church Stafford
* Insurance documents for 2016/17
* Receipt of grass cutting grant from Staffordshire County Council of £743.55
* SBC letter re publication of Sandon and Burston Neighbourhood Plan. Consultation period.
* Members Digest no. 221
* Invitation to a meeting on 12th July with representatives of neighbouring parish councils to discuss the future maintenance of the Millennium Way (cycle route 55)
* Weekly SPCA bulletins emailed to cllrs

Reminder, the dates of next visit of Neighbourhood Highway Team are 13th -15th July. Please could cllrs send a list of jobs they would like me to pass on. The list has to be with SCC by 1st July.

An email was received from a parishioner and also from PC Karl Green regarding speeding on the A518, particularly late at night. The Police Officer did carry out a speed laser check for half an hour for monitoring purposes and recorded 6 vehicles travelling in excess of the limit. He has referred the matter to Safer Road Partnerships however feels that it would be appropriate to have traffic calming measures put in place from where the 30mh restriction starts in Haughton (when travelling from Stafford) and suggests the parish council helps find a permanent deterrent to speeding vehicles.

**Insurance** – at the last meeting I was asked to find out what the excess would be if the parish council wanted to make a claim to have the damaged bus shelter on Newport Road fixed. The excess is £250 therefore council will be able to now make an informed decision whether it wishes to submit a claim but quotations for the work would need to be provided.

The cheque book and paying in book for the new BKV bank account arrived this week. Therefore the new account is open and BKV funds will be transferred into it.

**Clerk’s Role -** I have had four requests asking for an application form for the role of Clerk. Three completed application forms have been received. The closing date is 30th June. Personnel Committee will be sent copies of all completed applications after 30th June and will have to decide which day they wish to carry out interviews and the pay scale. It should be noted that NALC has recently approved increases to pay scales and back dated them to 1st April 2016.

**Accounts for approval – June 2016**

**Paid To Details Amt VAT Total to pay**

Haughton Village Hall Hall Hire May £23.00 £0 £23.00

JWH Grass cutting May £644.00 £0 £644.00

R Mathews Salary £52.96 £0 £52.96

J Cooper Salary & expenses £320.46 £0 £320.46

HMRC NI and PAYE 1st quarter £316.40 £0 £316.40

A Heath Queens 90th birthday event £267.60 £0 £267.50

Haughton Village Hall Plants £47.00 £0 £47.00

H P Lawrence Planter £29.99 £0 £29.99

**TOTAL £1701.31**

**Jayne Cooper Clerk, Haughton Parish Council, 23rd June 2016**