**HAUGHTON PARISH COUNCIL**

Clerk: Mrs Lisa Horritt

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**Minutes**

Minutes of the meeting held on Monday 28th November 2016 at 7.30 pm at Haughton Village Hall

Attendees: Chairman Cllr M Allen Cllr G Anslow Cllr I Forrester   
Cllr T Grattage   
Cllr I Sunley Cllr D Warbrick Clerk: Lisa Horritt  
The meeting was Quorate

By invitation: SBC Cllr Ray Sutherland  
PCSO Patrick Wright, Kerry Ashdown (Staffs Newsletter), 1 member of the public

**Public Open Forum**The member of public attending wished to discuss the issues with speed in the village. Cllr Sunley referenced the speed meeting held on 2nd November which every household has received notification of. Cllr Winnington had promised to provide a cost for an average speed camera (clerk will follow up). Sadly the speed statistics do not support further measures and Councillors noted that this is very disappointing. It was also noted that the situation is very sad that for action to occur a fatality is required.  
Cllr Sutherland agreed to arrange for the mobile camera van to visit Haughton. The Parish Council are also organising bin stickers with “30” on them and this will be a good visible reminder on bin collection day.

Speed statistics indicated that 85% of vehicles travelling through Haughton did not exceed 35mph. This was based on information obtained in October.

1. **To receive apologies and record absences**Cllr A Heath, Borough Councillor S Leighton and County Councillor Mark Winnington sent apologies
2. **To receive any Declarations of Interest in the following agenda**There were no declarations of interest
3. **To receive and confirm the minutes of the meeting held on 24th October 2016**The minutes were proposed, seconded and approved as a true and accurate record. Members noted they were happy with the change of layout.
4. **To receive any reports from Borough and County Councillors**Cllr Sutherland noted that the Stafford West Collaboration group was very interesting, he has asked Phil Gammon from Streetscene to attend on January 19th as they have the skills to assist Parishes although there would be a charge for this.
5. **To consider planning matters, including planning decisions, notifications of appeals and the following applications:**16/25039/HOU – 10 Brook End, Haughton – single storey extension – no objections

16/25186/FUL – Pendana, Bradley Lane – Change of use paddock to horsiculture and construction of stables – no concerns

16/25263/OUT – Land off Woodside Road, Gnosall, agricultural workers dwelling – adjacent parish only, no comment

16/25175/FUL – Dearnsdale Farm, Bury Ring, Variation of conditions – it was noted that a precedent has been set as a similar application has already been accepted. Adjacent Parish only, no comment.

1. **To discuss Highways, footpaths issues including those requiring reporting**There has been potholes filling in Brazenhill Lane this week.   
   Grassy Lane remains an issue, the Clerk is in touch with the rights of way team. They have queried whether Grassy Lane should be closed, it was decided that an assessment of this should come from their team as they have the required expertise to assess any issues.
2. To discuss and agree the budget for 2017/18  
   This had been circulated to Councillors based on discussions at the previous meeting.

There had been some savings identified as follows:   
£125 for outsourced payroll which can be completed in house by the Clerk as part of her role.  
£200 reduction of funding towards BKV.  
£200 reduction for purchase of dog gloves, due to bulk buying and possible change of type of gloves.

Funding for any additional grass cutting over the contract amount set to nil.

These amendments were approved by all present.

It was agreed by all present that the precept would be set at £14,270 for 2017/18. This represents a 6p increase per week for a Band D property. This will be paid in 2 instalments and the concurrent requested in full in April. Clerk to inform Stafford Borough Council

1. **To discuss matters of finance including:**
2. **Accounts for approval**The list of payments is attached to these minutes.The accounts were approved for payment.

The part payment of the Clerks SLCC Subs were also approved, split with her other Parishes as previously agreed.

1. **Financial statements for November 2016**The financial statement for the month of November was accepted.
2. **To receive the Clerk’s report including correspondence**The report had been previously circulated and included:

* Agreement by the Council to submit a report for the Haughton and Derrington Parish Magazine each month.
* Confirmation that the Clerk will be attending CiLCA courses in 2017, once passed this will allow the Council to use the General Power of Competence.

1. **To receive reports from Councillors on:**
2. **General Maintenance**The trees opposite the phone box require some significant pruning, Clerk to report to Highways.
3. **Park and football pitch**The Council have received notification that they have successfully bid for £10,000 of grant money. This will be spent on upgrading the football pitch, new fencing for the children’s play area and additional new benches.

Cllr Warbrick has been obtaining quotations, he has requested information from 2 local suppliers and 2 National suppliers.  
The Clerk will complete the paperwork to obtain the money and agree the terms and conditions on behalf of the Council.

1. **Village Hall**The Christmas Café will run on December 17th.
2. **War Memorial Project**Work on this has been completed. The Council thanked Cllr Grattage for organising the successful project. A letter had been received from the Royal British Legion noting how good the works are and that hopefully it will be an example to others.

It was identified that gravel should be put around the outside of the memorial, with membrane underneath. This will reduce the amount of dirt that gets onto the memorial. This was agreed by all, and would be financed from the budget as none of the money had been needed due to the Grant Funding and this would help protect the monument.

1. **To receive Chairman’s Announcements**

There were no further announcements

1. **To request any future agenda items**Clerk requested these 10 days before the next meeting. To include: BKV, Grassy Lane, War Memorial.
2. **To devolve powers to the Clerk until the next Parish Council meeting and confirm the scope of powers**It will be 2 months until the next meeting, on this basis it was agreed to devolve statutory powers to the Clerk. If an additional meeting is required this will have 5 days notice and will need 3 members to be quorate. This was agreed by all present.
3. **To confirm the date of the next meeting:** 23rd January 2017  
   The Chairman wished everyone a Merry Christmas and a Happy New Year and thanked those attending for their patience.
4. **Meeting Close**The meeting closed at 9.40pm